

## **SCHEDULE “A”**

### **BOARD OF TRUSTEES – Primary Users of the Facilities**

Port Williams and District Lions Club  
Murdoch C. Smith Memorial Library Association  
Port Williams Women’s Institute  
Port Williams Seniors and Pensioners Club  
Port Williams United Baptist Church  
St. John’s Anglican Church, Parish of Cornwallis

## **SCHEDULE “B”**

### **PUBLIC POSTER BOARD LOCATIONS**

1. Poster Board on wall in hallway near Main Entrance bearing the designation “Public Poster Board”.
2. Poster Board on wall in Auditorium bearing the designation “Public Poster Board”.

## **SCHEDULE “C”**

### **FACILITY USE PERMIT FEES**

1. When the event is **NOT** carried on for **profit or gain**, the fee per day for a Permit applied for by a **COMMUNITY ORGANIZATION** for the use of the:
  - (1) Auditorium is \$NIL;
  - (2) Auditorium Kitchen is \$NIL
  - (3) Multi-Purpose Room is \$NIL;
  - (4) Multi-Purpose Room Kitchenette is \$NIL;
  - (5) Youth Room is \$NIL; and
  - (6) Boardroom is \$NIL.
2. When the event is carried on for **profit or gain**, the fee per day for a Permit applied for by a **COMMUNITY ORGANIZATION** for the use of the:
  - (1) Auditorium is \$60.00;
  - (2) Auditorium Kitchen is \$NIL ;
  - (3) Multi-Purpose Room is \$50.00;
  - (4) Multi-Purpose Room Kitchenette is \$25.00;
  - (5) Youth Room is \$NIL; and
  - (6) Boardroom is \$NIL.

**Notwithstanding the above, once each fiscal year** each community organization is entitled, at its request, to have waived any fees calculated pursuant to **one only** of item (1), (3), or (4).

3. When the event is **NOT** carried on for **profit or gain**, the fee per day for a Permit applied for by an **ELECTOR** for the use of the:

- (1) Auditorium is \$50.00;
- (2) Auditorium Kitchen is \$50.00;
- (3) Multi-Purpose Room is \$25.00;
- (4) Multi-Purpose Room Kitchenette is \$NIL; and
- (5) Youth Room is \$NIL; and
- (6) Boardroom is \$25.00.

4. When the event is carried on for **PROFIT OR GAIN**, the fee per day for a Permit applied for by an **ELECTOR** for the use of the:

- (1) Auditorium is \$75.00;
- (2) Auditorium Kitchen is \$50.00;
- (3) Multi-Purpose Room is \$60.00;
- (4) Multi-Purpose Room Kitchenette is \$25.00;
- (5) Youth Room is \$25.00; and
- (6) Boardroom is \$50.00.

5. The fee per day for a Permit applied for by an **INDIVIDUAL**, who is not an elector or by an **ENTITY** that is not a community organization for the use of the:

- (1) Auditorium is \$150.00;
- (2) Auditorium Kitchen is \$80.00;
- (3) Multi-Purpose Room is \$75.00;
- (4) Multi-Purpose Room Kitchenette is \$25.00;
- (5) Youth Room is \$25.00; and
- (6) Boardroom is \$50.00.

## **SCHEDULE “D”**

### **OTHER FEES**

1. The daily fee for a Kitchen Supervisor is \$50.00.
2. The deposit for each key (set of keys) is \$50.00.
3. The fee for take-down and set-up of Auditorium stage is \$100.00.

## **SCHEDULE “E”**

### **COMMUNITY ORGANIZATIONS – FOOD PREPARATION**

Any community organization that approaches the Village for food preparation and that has a member who holds a current Food Safety Training Certificate approved by the Province of Nova Scotia and who will be present at the event. The member’s Certificate must be on file with the Clerk.

## **SCHEDULE “F”**

### **COMMUNITY ORGANIZATIONS – ALCOHOL SERVICE**

(\$2 million liability insurance policy required for each event with Village added as an Additional Insured)

Port Williams and District Lions Club

## **SCHEDULE “G”**

### **NO PARKING AREAS**

1. During the hours of operation of the Murdoch C. Smith Memorial Library, anywhere in the area between Main Street and the east side of the Community Centre.
2. The area between Main Street and the east truck doors to the Fire Department.