

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF AUGUST 16, 2011

MEMBERS PRESENT: Lewis Benedict, Ernie Hovell, Craig Newcombe, Kim Cogswell, and Doug Gates

IN ATTENDANCE: Janet Newton, Philip Porter, Stan Hancock, Peter Muttart, John McLarty and Geneve Newcombe.

REGRETS: Laura Wightman

The chairman, Lewis Benedict called the meeting to order at 7:30 p.m.

PRESENTATION:

John McLarty, who bought property on Church Street last fall, discussed with the Commission his family's plans to establish a small winery on the property. He currently has approximately 6 acres of vineyard started. A plebiscite will take place in our District on September 20, 2011. The Commissioners had no issues with his plans and wished him well with this endeavor.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes of the Regular Commission Meeting on July 19, 2011 be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

I. Municipality of County of Kings:

- (a) Building Permit Report for Month of July 2011. In Kings County 93 permits were issued with a total value of \$4.5 million. 1 permit for a pool issued for Port Williams with a total value of \$1,000.
- (b) Emails from Mandy Burgess, Ben Sievak and Bob Suffron re: proposal of Open Space land proposal (*covered under New Business*)

II. Other Correspondence:

- (a) Letter from Minister of Service NS & Municipal Relations re NS-TRIP Application unable to fund our request for a feasibility study this year. (*for information only*)
- (b) Letter from Jim Morton, MLA re: Taking Action on Poverty- a summary of Conference Presentations and suggestions were attached. (*for information only*)
- (c) Received a copy of the Annual Report for March 31, 2011 from the NS Municipal Finance Corporation. (*for information only*)
- (d) A copy of the Liquor Liability Insurance Policy of the Port Williams and District Lions Club was received. (*for information only*)

III. Email Correspondence:

- (a) Email from Mike Holland re Valley Harvest Marathon scheduled for October 9, 2011. The runners will be travelling through the Village but no roads will

be closed

BUSINESS ARISING FROM MINUTES:

- (a) Proposed Parking Exceptions for Port Williams: Kim reported that after corresponding with Mark Fredericks that no changes were necessary at this time. Mr. Fredericks did indicate that he would like to come speak to the Waterfront Development Committee to discuss their proposals as well as the 50 foot setback from the river.
- (b) Garbage /Recycling for Park and Ball field: **Staff was tasked with finding out how New Minas and Kentville are dealing with this.**
- (c) Quotes on office chair and keyboard: ongoing
- (d) Snow Shoveling: Bob McKinnon has expressed an interest in assuming the evening shoveling. Discussions with Bruce are still in progress.

REPORTS:

Janitorial: no report

Fire Department: Chief Philip Porter reported:

- Quiet month
- Started construction of shelter for barbeque pit (gave thanks for community business donations towards the project)
- During the last lighting storm the radio system was hit so operating on limited radio capacity. It is estimated that it may cost in the vicinity of \$4,000- \$5,000 to repair
- No water usage.

Kings County Councillor: Janet Newton reported:

- Committee of the Whole meeting was cancelled for August
- Janet has toured the new CAO around our District

Water/Sewer/Public Works/Transportation Report: *(copy attached)*

Stan reported that the lighting storm on August 2nd caused considerable damage at well # 1 and # 4. For sewage collection the new pumping station and piping has been installed and the electrical work is in progress.

Lions Club: no summer meetings

Board of Trustees: Doug Gates reported:

- Nothing new to report.
- Next meeting to be held September 22, 2011.

Waterfront Development Committee: Kim Cogswell reported:

- Willing to have a County Planner as part of this committee.

- Unable to meet because of vacations and conflicting schedules until September.
- Kim is giving a presentation on behalf of this committee on September 15, 2011 at the Old Orchard Inn to a local service club.

Personnel Policy Committee: Craig Newcombe reported:

- Ongoing process

Water Area Designation Committee: Craig Newcombe reported that the first meeting was held on July 26th and had representation from the Village as well as from the Nova Scotia Department of Environment and the Nova Scotia Department of Agriculture.

Treasurer's Report: Geneve Newcombe reported:

- Financial Statements for July 31, 2011 were presented. A motion to accept the Village General Operating and Water Utility financial statements was moved and seconded. **MOTION CARRIED.**
- **Staff was tasked to look into billings for the ball field as well as to provide details on a miscellaneous account and any outstanding invoices**

NEW BUSINESS:

- (a) **Starrs Point Road Open Space:** Copies of all email correspondence were sent to all Commissioners. Through the discussions it was noted that location of Open Space is an important consideration. The general consensus of all Commissioners is that they would prefer to have the open green space and the location of such space is negotiable. They would like to see the space be used for trails that would fit in with the Village's Secondary Planning Strategy.

Upon a motion being made, the meeting was adjourned at 8:40 p.m.

MOTION CARRIED.

Lewis Benedict, Chair

Geneve Newcombe, Recording Secretary