

MINUTES OF THE VILLAGE OF PORT WILLIAMS SPECIAL COMMISSION
MEETING OF April 29, 2024

MEMBERS PRESENT: Lewis Benedict, Kim Cogswell, Ernie Hovell, Debbie Graves, and Andy Nette

IN ATTENDANCE: Brock McDougall, Joe Keddy, & Darlene Robertson.

1. CALL TO ORDER

Chairperson, Lewis Benedict, called the meeting to order at 1:30pm

2. REGRETS: None

3. APPROVAL OF MINUTES: It was moved and seconded that the minutes of the April 16, 2024, Regular Village Commission Meeting be approved as circulate. **MOTION CARRIED**

4. BUSINESS ARISING FROM THE MINUTES:

a) Collins Road Sidewalk Project – Contemplated Change Orders #1&2

- Brock McDougall, CAO/Clerk, presented a summary of the contemplated change orders and the associated costs as follows:
 - i. CCO#1 – increase scope to include a section of sidewalk from Leaside Ct. to Steeplview Road
 - ii. CCO#2 – Change from asphalt to concrete construction for the sidewalk surface.
- The Commissioners were advised that the cost for the changes is within the project budget allowed for the sidewalk.
- It was moved and seconded to approve CCO#1 for the Collins Road Sidewalk project. **MOTION CARRIED**
- It was moved and seconded to approve CCO#2 for the Collins Road Sidewalk project. **MOTION CARRIED**
- The Commission also directed staff to inquire with legal counsel about proceeding with an easement originally proposed to the owners of Great Valley Juices, now Noggins Farms, to aid in eventually connecting the sidewalks from Starrs Point Road and Collins Road.

b) Racket Ball Facility:

- Commissioner Hovell asked if the Village has received any additional information on the proposed racket ball facility and associated lands per the presentation made to the Village

Commission on March 19, 2024. Chairperson Lewis Benedict advised that he had not but will request a meeting of the parties involved.

c) Steepleview Development:

- CAO McDougall reminded the Commissioners that the first day of the UARB hearing regarding the appeal against the Steepleview Development Agreement is taking place May 8th at the Municipality of Kings Offices and that he would attend and report back to the Commission.

5. NEW BUSINESS:

- a. Commissioner Graves asked for information on the History Committee. Specifically, how was it formed and is it a Committee of the Commission. CAO McDougall advised that his understanding is that it is an informal group rather than a standing committee created by the resolution of the Commission. CAO McDougall stated that he would review previous minutes.

8. ADJOURNMENT

Upon a motion being made the meeting adjourned at 2:19pm



Lewis Benedict, Chairperson



Brock McDougall, CAO/Clerk