

**MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION**  
**SPECIAL MEETING OF MAY 24, 2022**

**MEMBERS PRESENT:** Lewis Benedict, Kim Cogswell, Debbie Graves, Ernie Hovell and Scott Leier

**IN ATTENDANCE:** Jocelyne Dumaresq, Brock McDougall, and Darlene Robertson

**1. CALL TO ORDER**

Chairperson, Lewis Benedict, called the meeting to order at 3:04 p.m.

**2. REGRETS:** none

**3. APPROVAL OF MINUTES:**

- It was moved and seconded that the minutes of the regular Commission meeting on May 17 2022, be approved as circulated **MOTION CARRIED**. Commissioner Hovell abstained from the vote.

**4. CORRESPONDENCE**

- I. None to report

**5. BUSINESS ARISING FROM MINUTES:**

- Source Water Protection Committee – Brock McDougall Clerk/CAO mentioned that both Greg Coldwell and Craig Newcombe have reoffered to stand on the Committee for another two years and Katherine Benedict has resigned her position on the Committee.
- A motion to approve Craig Newcombe, Greg Coldwell as citizen members, and Scott Leier, and Lewis Benedict as Commission members to the Source Water Protection Committee for a two-year term was moved and seconded. **MOTION CARRIED** The Village will need to replace Katherine’s position as citizen member on this Committee. It was noted that Commissioner Debbie Graves was appointed in January 2022 and remains a member.

**6. REPORTS**

- **Village 2021/2022 Audited Financial Report** – Jocelyne Dumaresq from Bishop & Company Chartered Professional Accountants reported:
  - I. Jocelyne provided a copy of the Village’s Financial Statement for the fiscal year ending March 31, 2022. Jocelyne provided a line-by-line review of the statements presented and noted any changes to the statements from the previous year. She noted that there were

no difficulties encountered during the audit and that operationally accounting policies are followed and in line with FRAM (Municipal financial reporting and accounting manual)

- II. There were a couple of small housekeeping items noted by the Commission which Jocelyne will change before the financials are finalized and presented at the Villages Annual Meeting of the Electors.
- III. A motion to approve the Villages April 1, 2021, to March 31, 2022, Audited Financial Statements a presented by Bishop and Company Chartered Professional Accountants, with the noted corrections was moved and seconded. **MOTION CARRIED.**

## 7. NEW BUSINESS

- Kars Street one way – Brock McDougall Clerk/CAO noted that Doug Pulsifer, Western District Traffic Authority, Nova Scotia Public Works had contacted the Village regarding a past request by the Village for a one-way Street as a solution to the dangers at the intersection of Highway 358 & Kars Street. Doug is seeking written confirmation that the Village wants to pursue this option and had consulted residents and businesses. The Commission agreed that this was the case by consensus and directed Brock to draft written correspondence to Doug as confirmation of the request.

Upon a motion being made the meeting was adjourned at 4:28 pm.



Lewis Benedict, Chairperson



Brock McDougall, CAO/Clerk