

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
SPECIAL MEETING OF OCTOBER 30, 2020

MEMBERS PRESENT: Lewis Benedict, Scott Leier, Ernie Hovell and Kim Cogswell

IN ATTENDANCE: Karen Rovers, Joe Keddy, Geoff Muttart, and Darlene Robertson

REGRETS: Doug Gates

Chairperson, Lewis Benedict, called the meeting to order at 1:00 p.m.

a) **Adoption of Agenda:**

- (a) It was moved and seconded that the agenda for the October 30, 2020 special meeting of the Village Commission be adopted as circulated.
MOTION CARRIED.

b) **Tender opening results:**

- (a) Chief Financial Officer, Karen Rovers presented the tender opening results:
- i. Mid-Valley Construction Ltd. - \$236,700.00 (excluding HST)
 - ii. Gary Parker Excavating Ltd. - \$247,867.00 (excluding HST)
 - iii. Lindsay Construction Limited - \$266,000.00 (excluding HST)
- (Information only)*

c) **Budget – Wastewater upgrades Phase 2 Project:**

- (a) Chief Financial Officer, Karen Rovers provided a summary of the budgeted figures for this project

Meeting went in camera to discuss contract negotiations and legal advice at 1:05 pm

Meeting came out of camera at 1:36 pm

- A motion to cancel and not award the tender because all bids received for the tender were over what the Village Commission had budgeted for was moved and seconded.
MOTION CARRIED
- The office was asked to send a letter to the tender bidders advising that the tender would not be awarded due to budgetary considerations.

d) **NEW BUSINESS**

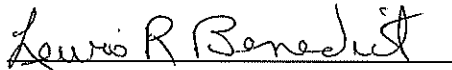
- Hydrant repairs –
 - a. Joe reported that a list of the annual hydrant repairs and travel costs provided by Scotia Tech which was

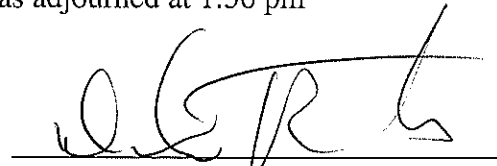
- just circulated to the Commission by email.
- b. It was noted that one of the hydrants needed to be raised. A cost of approximately 5 thousand dollars a portion of which is raising one hydrant.
- c. After discussions a motion to approve Scotia Tech to perform the hydrant repairs not to exceed seven thousand dollars was moved and seconded.

MOTION CARRIED

- FD Garage door openers –
 - a. Joe mentioned that Deputy Chief Stevens told him that Apex was unable to install the garage door openers for the Fire Department.
 - b. After discussions it was agreed that Joe would determine the scope of the job and solicit three quotes. Office to obtain written confirmation that Apex was unable to fulfill their obligation for the job awarded to them.

Upon a motion being made, the meeting was adjourned at 1:56 pm


Lewis Benedict, Chairperson


Darlene Robertson, Clerk