

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF APRIL 19, 2011

MEMBERS PRESENT: Lewis Benedict, Ernie Hovell, Doug Gates, Scott Leier and Kim Cogswell.

IN ATTENDANCE: Stan Hancock, Brian Tupper, Janet Newton, Laura Wightman, Felicia Wooden, and Peter Muttart.

The chairman, Lewis Benedict called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes of the Regular Commission Meeting on March 15, 2011 be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

I. Municipality of County of Kings:

- (a) Building Permit Report for Month of March 2011. In Kings County 38 permits were issued with a total value of \$1.9 million. No permits issued for Port Williams.
- (b) Notice of Public Hearing on April 28 at 7pm re various proposed amendments to Bylaw # 56, Municipal Planning Strategy and Bylaw #75.
- (c) Request for permission to submit an application to amend the Municipal Planning Strategy, to revise the Port Williams well field land use controls. (***ACTION: submit application before the six month deadline***)

II. Other Correspondence:

- (a) Response from John MacDonell dated March 17th re our letter requesting a meeting concerning the Village's growth center boundary line. (*Discussed under Source Water Protection Report*)
- (b) Letter from Muttart Tufts Dewolfe & Coyle dated March 18th re Sewer Discharge By-Law for the Village and the Minister's approval. Changed effective date to the date when the Minister signed the by-law. (*No action*)
- (c) Hiltz & Seamone letter dated April 11, 2011 recommending company for sewer tender (**see business arising**).
- (d) Sgt Mark Gallagher Memorial Vocational School Project. (*For Information; no action*)
- (e) Letter dated April 18th from Greg Coldwell, Riverbrook Farms Ltd requesting the commission to do whatever is necessary to ensure an access onto Highway 358 from land between the highway and Collins Road. (***ACTION: Send letter to Municipality of Kings Co. Planner requesting them to look at plan to put a road onto Highway #358 for the development of the land between Hwy #358 and Collins Rd. It will be mentioned that previously there was a requirement of two exits when building subdivisions.***)
- (f) Letter from the Hon. Keith Colwell, Liberal Caucus & Critic for Service NS & Municipal Relations concerning the MOU cancellation. (***ACTION: Reply to***)

the letter; it does not affect the Village.)

- (g) Apple Blossom Festival office letter containing information on the 79th and the coronation ceremony & concert dated April 15th. (***ACTION: send letter informing them we have no princess and therefore, will not be attending the coronation ceremony and that no one will be attending the concert to represent the Village either. Need to look at introducing the Princess Committee again next year. Put information re: no princess on website and in newsletter.***)

III. Email Correspondence: None.

REPORTS:

Janitorial: Brian Tupper reported:

- Kitchen ceiling has cracks. (***ACTION: Lewis and Brian to tour the facility to determine the required repairs.***)

Fire Department: No report.

Lions Club: Brian Tupper reported:

- Collection for booster monies for Apple Blossom Festival to take place soon.
- Adopt a Highway starts April 30th at 9am along Hwy#358.
- Will be catering the Fire Department Banquet on May 21, 2011.
- Pavilion roof at the park is being shingled.
- Cleaning Picnic Park on Church Street soon.
- Port Williams Days Committee is up and running.
- Rotary supper on April 18th went well.

Kings County Councillor: Janet Newton reported:

- Plebiscite for a new winery in Port Williams will be taking place.
- Municipal budget was passed.

Board of Trustees: Doug Gates reported:

- Next meeting will be held on May 19, 2011.
- Recommendations were put forward by the Lions Club to purchase items for the kitchen in the Auditorium. (***ACTION: Items to be purchased.***)

Recreation Committee: Scott Leier reported:

- Dance Time group held their annual general meeting on April 3rd. Spring Dance to take place in June. Audit books will be submitted to the Village Clerk in mid-May.
- Fire Department breakfasts will no longer be happening.
- Launchers has started, field is in good shape. Fundraiser to take place in November.
- There are no more memorial items that can be purchased for the park. Fred Rogers of Lasting Impressions will be contacted to take care of landscaping at the park. Looking into a marking day camp.
- Still no volunteers for ball.

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- Soccer registration was good. Will start season on June 7th. Regulations for net sizes have changed, may need new nets purchased.

Waterfront Steering Committee: Kim Cogswell reported:

- No meeting has taken place as of yet.
- A motion to create a new committee called the Waterfront Development Committee, consisting of: 2 Stakeholders, 1 Councilor member, 2 Commission members and 1 citizen at large, was moved and seconded. **MOTION CARRIED.**

Personnel Policy Committee: Scott Leier reported: Work in progress.

Association of NS Villages (ANSV): Lewis Benedict reported:

- Board meeting was held on April 15th in New Minas.
- A response to the Village of Pugwash's questionnaire was drafted. (***ACTION: Commissioners to email indicating their approval or changes to be made.***)

Volunteer Representative Committee: Ernie Hovell reported:

- Volunteer Awards Ceremony was held on April 4th. Wayne and Ruth Blenkhorn attended the ceremony as representatives of the Village.
- Herald Legge plaque will be presented to Merle Millett at the annual general meeting on June 9th. The other nominees will be presented with certificates that evening as well.

Source Water Protection Committee: Scott Leier reported:

- Meeting was held on April 13th
- The Committee recommended:
 - o The Village respond to the letters from the Hon John MacDonell dated Dec 15th re best farming practices and the letter of March 17th re growth centre boundary line. (***ACTION: No letter to be sent re best farming practices, but a letter should be sent to John MacDonell expressing the seriousness of the issue and ask that he provide a definitive date to meet on the issue of the growth centre/wellfield and send cc to the Premier.***)
 - o Commence process to get the well fields designated as a protected water area. (***ACTION: Begin process, need to get in touch with NS Environment.***)
 - o Schedule a meeting on Wed May 18th at 1pm of stakeholders to discuss the protection of the well fields. **AGREED.**

Water/Sewer/Public Works/Transportation Report: Stan Hancock reported:

(Copy attached)

- Water main break on easement between Belcher and Solar Heights. Repairs completed by Howard Little Excavating.
- Inspected new water and sewer services at 2 lots in Solar Heights subdivision.
- Repairs done on truck.
- Materials on site for new sewer treatment project.

- Need to have special water tests done this year. (***ACTION: Stan to begin process and order necessary items to complete tests.***)

Treasurer's Report: Laura Wightman reported:

- Financial Statements for March 2011 were presented. A motion to accept the March 2011 Village General Operating and Water Utility financial statements was moved and seconded. **MOTION CARRIED.**
- Date of Thursday June 9th at 8pm for the Annual General Meeting was **APPROVED** by Commission.
- Receipt of Waterfront Revitalization monies in the amount of \$22,151.13 from NS Economic & Rural Development & Tourism for final claim.

BUSINESS ARISING FROM MINUTES:

- (a) Port Williams Area Advisory Committee: 2 applications received, awaiting 2 others. (***ACTION: Put back on website with a deadline of May 15, 2011 for applications. Also put in Village newsletter.***)
- (b) Kings County/Villages meeting March 24th: Next meeting to take place on October 20th at 7pm in Kingston Fire Hall. After this meeting they will meet quarterly. A specific meeting for Gas Tax is going to be set up by County.
- (c) Lighting Audit: No progress as yet.
- (d) Tractor Accident: No update as yet.
- (e) Sign for Water Tank: Not going to proceed.
- (f) Signs for Information Park: Go ahead with the sign for David Johnson. Other interpretive panels are still in progress.
- (g) Sewer Treatment Plant Renovations: A motion to award the bid to G.K. Morse Trucking Limited as recommended by Hiltz & Seamone was moved and seconded. **MOTION CARRIED.**
- (h) Oulton Quote: Determined that placing a hole anywhere in the boiler room was against building and fire codes. (***ACTION: Clean air pipes on boiler and see if problem occurs again before going ahead with Oulton quoted work.***)
- (i) Website Meeting: Laura Wightman reported on the meeting held on March 16, 2011. She indicated that in our 4th year we will receive a 20% discount.

NEW BUSINESS:

- (a) Deed Transfer Tax: Village's opinion was requested by Kings County. A motion not to accept the Deed Transfer Tax was moved and seconded. **MOTION CARRIED.** (***ACTION: Send letter informing the County of the Motion.***)
- (b) Memorandum of Understanding between Kings County and Villages: Statement of intent only. A motion to support the draft was moved and seconded. **MOTION CARRIED.**
- (c) 2050 Plan for Infrastructure by Kings County: Scott Leier indicated that Lewis Benedict had made a statement on this at the meeting questioning why a plan should be made when the Province rejects plans such as our Second Planning Strategy and Greenwich's re-zoning. (No action)

OTHER HOUSEKEEPING BUSINESS:

- a. Crosswalk Flags: Department of Transportation has instructed that we remove the flags from the crosswalk signs. (***ACTION: Need to purchase posts to hold the crosswalk flags.***)
- b. Pot Holes on Starrs Point Road: Will be taken care of once the asphalt plant is back up and running.

Upon a motion being made, the meeting was adjourned at 9:40 p.m.

MOTION CARRIED.

Lewis Benedict, Chair

Felicia Wooden, Admin. Assistant