

**Village of Port Williams  
Annual Hospitality Summary Report**

	<b>Quarter</b>	<b>Expenses</b>
Meal and Beverage Expenses	1st	
Gifts		
Meeting Space		
Other		
<b>First Quarter Total</b>		<b>\$0.00</b>
Meal and Beverage Expenses	2nd	
Gifts		
Meeting Space		
Other		
<b>Second Quarter Total</b>		<b>\$0.00</b>
Meal and Beverage Expenses	3rd	
Gifts		
Meeting Space		
Other		
<b>Third Quarter Total</b>		<b>\$0.00</b>
Meal and Beverage Expenses	4th	
Gifts		
Meeting Space		
Other		
<b>Fourth Quarter Total</b>		<b>\$0.00</b>
<b>Total Hospitality Expenses</b>		<b>\$0.00</b>