

**MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION**  
**REGULAR MEETING OF JUNE 16, 2009**

**MEMBERS PRESENT:** Lewis Benedict, Ernie Hovell, Kim Cogswell, Doug Gates, and Scott Leier.

**IN ATTENDANCE:** Chief Philip Porter, Stanton Hancock, Geneve Newcombe and Laura Wightman. Janet Newton and Brian Tupper came in during the Fire Department report. Public present: Jeff Griffin

The chairman, Lewis Benedict called the meeting to order at 7:31 p.m.

**APPROVAL OF MINUTES:**

It was moved and seconded that the minutes of the May 19, 2009 meeting be approved as circulated. **MOTION CARRIED.**

**REPORTS:**

**Janitorial:** Brian Tupper reported:

- Fixed up storage room and all floors have been waxed
- Furnace needs checking and overhauling

**Fire Department:** Chief Philip Porter presented his report as attached.

**Lions Club:** Brian Tupper reported that Wednesday, June 17<sup>th</sup> was the last meeting for Lions Club until fall.

- Fireworks were very good as was the weekend weather and lots of yard sale 55 tables (55), food went well – parade increased but now want to extend the route

**Kings County Councillor:** Janet Newton reported:

- \$10,000 for economic waterfront development would be forthcoming from the Municipality and Jennifer Weisner was putting together the application form.
- Trails Committee was having an open house from 3-8 on Monday June 22<sup>nd</sup> in the Multi-purpose room and one of two in the County
- Richard Lloyd is working on the street lights for Ports Landing with the Village and is looking at financing over 10 years by Municipality of Kings, who will also do the survey of residents.
- School re parking – nothing to report
- Ditching in Ports Landing – nothing to report
- Deed transfer tax –County is going to go out in the fall to the public.
- Nothing new on Carty property

**Park Planning Committee:** Janet Newton reported that the committee had a good fundraising during the weekend and earned about \$3,000 from the house tour and canteen. They raised awareness for park during the Port Williams Days weekend.

**Board of Trustees:** Doug Gates reported that the next meeting would be Sept 17, 2009 at 7pm. It was noted that the By-laws were not back from the lawyers.

**Recreation Committee:** Scott Leier reported:

- A cable and sign has been placed across the drive to discourage people from parking in the lane so ambulance can get up to the ball park
- Electrical has been done
- Leveling in-field is being done
- In May, Horton and Wolfville schools used the ball fields for a small fee
- Nets are up at the soccer field
- Park : Hard surface, drainage etc on park started along with a temporary garden
- Dance time had their last dance, 19 couples are in the group, they gave monies to Princess Port Williams
- Launchers Field– Eastlink doing a program, electrical was installed; the Field of Dreams competition series started in May and will be finished on June 20<sup>th</sup>.
- Pond/Rink -Duck house has been removed, picnic tables are going to be placed and the siding is being done
- Kraft Kitchen Grant for park improvement will not be pursued
- Port-a-pots are in place for the summer
- No more meetings until fall.

**Gas Tax Committee:** Nothing to report.

**Secondary Planning Strategy Committee:** The Committee's next meeting will be August 6, 2009 at 7:00p.m.

**Source Water Protection Committee:** Lewis Benedict will call a meeting shortly.

**Water/Sewer/Public Works/Transportation Report:** Stanton reported:

- Read meters, flushed hydrants
- Recommended purchase of Landini
- Paving has started- June 16, 2009
- Traffic study analysis has been received
- Street lights of Port Landing received quote from electrician

Stan was asked to report the average for the month prior versus the current month on the nitrate readings, which would then show the difference.

Sewer Easements for Hwy 358: It was noted that the Village doesn't need right-a-ways on each person's property and that the Village does not want any more easements than necessary. Copies of all easements should be kept by the Village in a safe place.

Sewer By-law meeting has taken place with Doug Seamone, Stan Hancock and Lewis Benedict. Changes are being looked into and another meeting will be held.

**Treasurer's Report:** The Village General Operating and Water Utility Financial Statements for May were presented. A motion to approve payment of the Village's bills was moved and seconded. **MOTION CARRIED.**

It was moved and seconded that the Village accept the Consolidated Financial Statements for the year ending March 31, 2009. **MOTION CARRIED.**

It was moved and seconded that the Village retain the accounting firm of Bishop & Company Chartered Accountants Inc. for the 2010 year end. **MOTION CARRIED.**

It was moved and seconded that the Village use the Nova Scotia all inclusive figure from Statistics Canada for the period March to March as the cost of living adjustment to be given each year with this year being 1.2 percent. **MOTION CARRIED.** Moved and seconded that it become effective April 1, 2009. **MOTION CARRIED.**

Budget: Tabled for next meeting.

**BUSINESS ARISING FROM MINUTES:**

- a) Building Evacuation Plans being finalized
- b) Great Valley Juice: in progress
- c) Quotes on water pipes – see Janitorial report
- d) Acoustics in MPR: No information as yet.
- e) Assoc of NS Villages– Scott Leier has not received email from Kelly Rice Lewis will contact them re this and ideas for meeting
- f) JAM Scholarship – Committee made decision.
- g) Waterfront development-Meeting with Jennifer Weisner of Kings CED who is working on funding application and business men have been asked for letters of support for the waterfront project. Lewis Benedict had meeting with Earl Kidston, who has purchased the Maple Leaf Foods (Shur Gain) building, along with Allie Craswell (Nova Agri) and Ben Sivak. Mr. Kidston is looking at doing a slice and dice operation for onions and believes it will be like a large cottage industry with perhaps a variety of businesses taking part such as a bakery. Grant monies are the key to the time frame.

**NEW BUSINESS:**

- a) It has been noted that there may be ACOA monies available for the paving of the dyke.
- b) Katimavik is around this summer and perhaps the gazebo in the park would be a good project.
- c) Village EMO: A July meeting will be scheduled.
- d) Fire Dept Accident Insurance: The Fire Dept and Lewis Benedict had meetings with Scott Robinson of MacDonald Chisholm Insurance to look at changing from

- Veinot Insurance. The consensus was to make the change to obtain better service and coverage. It was moved and seconded that the Village change carriers and pre-pay the fee for 3 years. **MOTION CARRIED.**
- e) New Tractor: After a review of the types of tractors and kinds, it was moved and seconded to buy an appropriate John Deere tractor similar to the JD 5093N. **MOTION CARRIED.**
  - f) A motion to purchase a scrubber for the Community Centre up to \$5,000 was moved and seconded. **MOTION CARRIED.**
  - g) Landscaping contract: It was moved and seconded that the Village accept the proposal from Port Williams Planter as is with upkeep every 2 weeks. **MOTION CARRIED.**
  - h) Event Sign: All agreed it would be a good idea to have a Community Centre sign in order to advertise Village events, as long as the sign was pleasing to the eye. **ACTION:** Laura will look into the costs and will research the County By-laws regarding signs.
  - i) Work on Community Centre: Outside painting, repair and silicone sealing of brick and various other items. **ACTION:** Geneve will make calls to obtain quotes.
  - j) It was moved and seconded that a letter be sent to Mark Parent thanking him for his support over the years and wishing him well in the future. **MOTION CARRIED.**
  - k) The fact that Village resident, Ruth Blenkhorn was going to be inducted in as President of the Federated Women's Institute of Canada at an upcoming meeting in PEI was noted. It was moved and seconded that the Commission have a letter prepared which could be presented at the meeting by Lewis Benedict on the Village's behalf. **MOTION CARRIED.**
  - l) A question was raised if there had been any zoning changes in the Industrial Park. No rezoning has occurred.
  - m) It was noted that a new residence is to be built on Collins Road near the well field. Lewis has met with the new land owners.

**Correspondence:**

**I. Municipality of County of Kings:**

- a) **Building Permit Report for Month of May 2009(FOR INFO):**  
Total building permit activity for Kings County for May 2009 amounts to 147 permits issued with a value of \$7,325,465. **For Port Williams**, activity consisted of 2 permits, estimated value \$78,240. **ACTION:** Staff tasked with comparing permit numbers for the months of April, May and June for the years 2006, 2007, 2008 and 2009.
- b) **Notice of Public Hearing(FOR INFO):**  
Thursday, June 25 at 7:00pm; proposed development agreements (CJ Taxi in Greenwich and retail store and gas bar in Somerset.
- c) **New Gas Tax Allocation Guidelines from Richard Lloyd dated June 9/09:**

Requires our submission of proposed infrastructure projects over next 3-5 years by July 3, 2009, also identifies the Village's amount of funding being \$178,351.50 each year. ACTION: Staff requested to copy guidelines for Kim Cogswell.

- d) **Letter dated June 9/09 re 2009 Fire Grant ( FOR INFO):** Interim payment of 50% of 2009 estimated fire grant based on 2008 and new grant forms which include the new amendments to allowable amounts.

II.

- a) **Valley Communications Inc Report for Port Williams Volunteer Fire Dept(FOR INFO):** Report for Month of May 2009: 2 calls – 1 mutual aid and 1 arcing of power lines
- b) **NS Environment letter dated June 4, 2009 re Water Quality Fact Sheets** (3 sets with 9 fact sheets provided) (FOR INFO)
- c) **NS Environment letter for Approval to Operate:** For Water Supply System Serviced by Non-GUDI Wells with disinfection, with Ultraviolet Light addition (FOR INFO)

III. **Email Correspondence:**

- a) email from Glyn Bissix, Kieran Pathways Society re funding for trails in Nova Scotia (FOR INFO)
- b) From Fred Whynot, Area Manager for Kings Co Dept of Transportation and Infrastructure Renewal indicating results of the turning movement counts done in Port Williams last fall. The outcome is that he cannot support any changes to the intersection controls at this point. The warranted left turn lane at Belcher Street will have to be addressed at some point.

**OTHER BUSINESS:**

It was agreed that Laura Wightman take a Minute Taking Course on June 26<sup>th</sup> being put on by the Association of Municipal Administrators.

Upon a motion being made and seconded, the meeting was adjourned at 9:55 p.m.

**MOTION CARRIED.**

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Lewis Benedict, Chair

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Laura Wightman, Clerk/Treasurer