

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF SEPTEMBER 15, 2015

MEMBERS PRESENT: Lewis Benedict, Kim Cogswell, Craig Newcombe, Ernie Hovell and Doug Gates

IN ATTENDANCE: Brian Tupper, Adam Forsythe, Joseph Memet, Joe Keddy, Christian Roy, Anna Saroli, Geneve Newcombe & Darlene Robertson

REGRETS: None

The Chairperson, Lewis Benedict, called the meeting to order at 7:30 p.m.

I. Anna Saroli

Anna Saroli addressed the Village Commission with her concerns for the safety of citizens walking along highway 358 due to the amount and excessive speed of traffic and also the noise produced by traffic hitting the manhole by her residence. Anna stated that she is new to the Village and is aware that the Village has taken steps regarding these concerns and expressed her appreciation for all the efforts the Village Commission has made to make life in the Village enjoyable and is hopeful that more can be done in these areas of concern. Chairperson Benedict stated that the Citizens on Patrol can collect speed data and pass the data on to the RCMP. Superintendent, Joe Keddy, mentioned that he has contacted the Department of Transportation regarding that specific manhole cover and will follow up with them.

II. APPROVAL OF MINUTES:

- (a) It was moved and seconded that the minutes of the regular Commission meeting on August 18, 2015, be approved as circulated. **MOTION CARRIED** Commissioners Craig Newcombe and Kim Cogswell abstained from the vote.

CORRESPONDENCE:

III. Municipality of County of Kings:

- (a) Building Permit Report for Month of August, 2015. In Kings County 73 building permits were issued with a total value of \$4.9 Million, 3 permits were issued in Port Williams. *(information only)*
- (b) E-mail from the Municipality of the County of Kings providing Council's action lists for July 2, 7, 21, 30 and August 20, 2015. *(information only)*
- (c) E-mail announcement from the Municipality of the County of Kings advising that the Kings County plan for the new municipal complex comes with no tax rate increase proposed. *(Information only)*.

IV. Other Correspondence:

- (a) Letter of thanks from the Gold Wing Road Riders Association.

BUSINESS ARISING FROM MINUTES:

- (a) **Request for Speed reduction when entering into the School Zone** – Chairperson, Lewis Benedict, reported that a letter was sent to Department of Transportation and Infrastructure Renewal, expressing concerns for children walking to school in the area along Belcher Street where the speed transitions from an 80 zone to a 50 zone and then immediately enters into a School zone by a blind bend in the road. It was suggested that Joe ask Transportation when he next speaks to them about the possibility of moving the school zone signs.
- (b) **Easements** – Chairperson, Lewis Benedict, reported that a total of three easements have been received by the Village's Lawyer for processing. Village Office asked to follow up with letter providing a response date which Superintendent, Joe Keddy would hand deliver.
- (c) **Traffic speed from Canard Acres to Church Street Corner** – Chairperson, Lewis Benedict reported that in the same letter sent to Department of Transportation and Infrastructure Renewal, there was a request for an update to the original request for a speed reduction along highway 358 from Canard Acres into Port Williams.
- (d) **Required LED lights in the Brison Development** – After discussions the Village Commission agreed that they will only accept LED lights which have been inspected and are reported to be in good working order, as per the Development Agreement.
- (e) **Sink hole and paving to be done** - Superintendent of Public Works, Joe Keddy, reported that the sink holes and paving has been completed. Joe recently noticed that there is another sink hole that he will have fixed right away.
- (f) **Letters sent to former Firefighters for return of equipment & gear** - It was reported that all equipment and gear has been returned with the exception of one uniform.
- (g) **Water bylaws** – Chief Financial Officer, Geneve Newcombe, reported that the office in the process of a water rate study and when it is presented to the Nova Scotia Utility Review Board, a request will be made to have an addition to the Port Williams Water Utility Schedule of Rates for water and water services which would require home owners located along the water utility main line to connect to the Villages water system and restrict existing homeowners from switching to a private well in order to ensure the financial sustainability of the water utility.

REPORTS:

Recreation Director: Joseph Memet reported:

- A successful summer camp has concluded
- Looking at starting an after school program for all grades
- Currently investigating a revival of the seniors club
- Cardio for seniors will be starting up in the fall
- Lawn games will continue for two more weeks
- A four week Tai chi program will start in October

- At the Recreation Committee meeting there were discussions around an outdoor rink
- TOPS group is interested in a program

Recreation Committee: Doug Gates reported:

- Discussing logistics of a wellness center in Port Williams

Janitorial: Brian Tupper reported:

- Library technicians will be starting the process of moving the library to a temporary location in the Youth Room in order to proceed with the library renovations
- Things are running smoothly
- Will be starting painting of the outside window frames

Fire Department: Adam Forsythe reported:

- Fire prevention week is coming up
- Open house on the October 18th
- Currently looking at repeaters to resolve the issue with radios. The province will allow them to use what they have in place but there will still be a cost \$960, for conversion of the radios.
- Some upcoming costs will be the safety inspections required for Pumper 11 & 12 by the end of September, 2015 and the Tanker by the end of October, 2015
- John Cogswell is working on gear purchases.
- Will be placing the order for 12 masks

Lions Club: Brian Tupper reported:

- Have some upcoming catering functions
- Will be having their Adopt-A-Highway on October 17th
- Maintained membership
- Fire Department stated that they will assist with the work being done to improve the bar area

Public Works: Joe Keddy reported:

- Nitrates outlet 5.8 and inlet 8 average
- It was discovered that a property along Highway 358 had a water pressure issue and it is believe to be either a compressed line or a piece of plastic caught which would have been a result of the work done during the infrastructure renewal project. Superintendent Joe Keddy obtained two quotes to replace the line. The Commission agreed to go with the lower quote for approximately \$2,200. Joe will provide the office with a copy of the quotes.
- The service work on the generators has been completed. During the servicing it was mentioned that load testing should be performed annually on the generators. Load testing would cost approximately \$1,000. Per unit. A motion to go ahead with load testing each of the generators was moved and seconded. **MOTION CARRIED.**
- The replacement pump for the well which was struck by lighting is in.
- There was a sewer issue with on residence on Starrs Point Road. It was determined that the line was crushed when the Contractor was doing work for a Developer in that area. The contractor has corrected the problem with the line.

Superintendent Joe Keddy instructed the homeowner to have their plumber invoice the Village and the Village will collect the invoiced amount directly from the contractor. It was noted that the sewer lateral at this location goes through an adjacent property to the main line.

- Superintendent, Joe Keddy will follow up with the Department of Transportation to have the crosswalk painting completed as well as following up with promises made during their meeting with John Lohr, MLA Kings North.
- Commissioner, Ernie Hovell reported that the cross walk flags are missing by the park.

Treasurer's Report:

- A motion to accept the Village General Operating and Water Utility financial statements for August, 2015 as submitted was moved and seconded. **MOTION CARRIED.**
- Fire Department grant funding application was approved.
- It was noted by Commissioner, Doug Gates that at the Kings County Municipal Council meeting that the Municipality is looking at proposed changes to allocation of gas tax funding.

NEW BUSINESS:

- (a) Wharf Property – Due to a recent interest in the purchasing the wharf property from the Village, letter was sent to the Municipality requesting that the Municipality provide a legal document waiving the first right of refusal on the wharf property. Commissioner, Ernie Hovell reported that the Committee of the Whole unanimously passed our request and that it is scheduled for final approval at the Council meeting in October.
- (b) Street lights on Parkway Drive are not lit up – the Village office is to report the street light outage to Nova Scotia Power.

Meeting went in camera at 9:10 pm to discuss a contract and job description.

Meeting came out of camera at 10:12pm.

A motion to approve the Recreation Directors job description presented in camera was moved and seconded. **MOTION CARRIED.**

Upon a motion being made, the meeting was adjourned at 10:25 p.m.

MOTION CARRIED.


Lewis Benedict, Chairperson


Darlene Robertson, Clerk