

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF May 19, 2015

MEMBERS PRESENT: Lewis Benedict, Kim Cogswell, Ernie Hovell and Doug Gates
IN ATTENDANCE: Brian Tupper, Joe Keddy, Emma VanRooyen, Wayne Blenkhorn, Chief Lionel Rhynard, Geneve Newcombe & Darlene Robertson

REGRETS: Craig Newcombe

The Chairperson, Lewis Benedict, called the meeting to order at 7:30 p.m.

I. Peter Oleskevich

Peter Oleskevich and Nancy Handrigan addressed the Village Commission with their concerns for the safety of their child walking to school on a dangerous stretch of the road from their house which is on a bend and a location where the speed limit transitions. Nancy stated that they are looking for support from the Village Commission on their quest to ensure safety for their child when traveling to school. The Village Commission recapped the letters sent and actions taken to date. The Village Commission stated that the practical solution would be for the bus to stop at this location. Nancy stated that she had recently heard from the School Board that they had tried a test stop and found it too dangerous for the bus. Public Works Superintendent Joe Keddy stated that he has an upcoming meeting with the department of Transportation at which time he will ask if a speed warning sign can be posted. Chief Financial Officer, Geneve Newcombe, will follow up with the School Board to see if there is another resolution to this safety issue.

APPROVAL OF MINUTES:

- II.** It was moved and seconded that the minutes of the regular Commission meeting on April 21, 2015, be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

III. Municipality of County of Kings:

- (a) Building Permit Report for Month of April, 2015. In Kings County 29 building permits were issued with a total value of \$2.4 Million, one permit was issued in Port Williams. *(information only)*
- (b) E-mail from the Municipality of the County of Kings providing the Municipal Council Action lists for April 7th, 13th, 14th & 21st. *(Information only)*

IV. Other Correspondence:

- (a) E-mail from Nancy Handrigan responding to the Village's letter dated October 29, 2014 and requesting an update to their safety concerns. *(Item discussed at the start of the Village Commission meeting)*

- (b) Notification of Registration as Qualified Donee effective February 25, 2015 from Canada Revenue Agency. *(Information only)*
- (c) Letter from the Port Williams and District Lions Club seeking financial support towards construction of the Princess Float. It was moved and seconded to award \$800.00 to the Port Williams and District Lions Club towards the construction of the Princess Float. **MOTION CARRIED.**

V. E-mailed Correspondence:

- (a) E-mailed Green E-Newsflash advising that the National Disaster Mitigation Program is now accepting funding proposals. Proposals must be submitted by June 30, 2015. *(Information only)*
- (b) E-mailed Kings 2050 update regarding the Planning Advisory Committee workshop on resource priority and Shore Land Areas. *(Information only)*

BUSINESS ARISING FROM MINUTES:

- (a) **UV System for Sewage Treatment plant** – Public Works Superintendent, Joe Keddy, reported that the project is complete except for some landscaping and the decommissioning of old system. Not including the HST, the project came just under budget.
- (b) **Easements** – Public Works Superintendent, Joe Keddy, reported that there seems to be some resistance with one of the home owners to sign an easement for water and sewer. A possible resolution to this matter would be to decommission the line and transform to a private lateral. The Village Commission agreed that this might be an option worth exploring and would like to further discuss steps and ramifications of this option.
- (c) **Nova Scotia Power street lights** – ongoing
- (d) **Radar Speed Sign** – Two units have been ordered; the service orders have been created with Nova Scotia Power and the Village's electrician has been contacted to do the electrical work. The unit on Belcher Street by the pond is to be placed on the pole just before the pole which was initially selected due to the additional cost of having the pole replaced with one which would meet Nova Scotia Power's standards. The unit to be placed on the pole at 1163 Hwy 358 could take a little bit longer before we can proceed because Nova Scotia Power needs to obtain permission from the owners of the pole, Bell Aliant.
- (e) **Traffic speed from Canard Acres** – Village Office recently sent an email asking for an update from the Department of Transportation. Public Works Superintendent, Joe Keddy, will add this item to his list of discussion items with the Department of Transportation along with pot holes by the Bridge and black/white markers on the dyke which need to be removed.
- (f) **Industrial Park activity** – Office staff have contacted the local RCMP detachment and reported excessive speed, garbage dumping and undesirable activity in this area. The RCMP responded that they would try to increase their presence in this area. Resident Wayne Blenkhorn reported that he has also reported to the RCMP of the undesirable activity in this area.

- (g) **Upstairs washroom not up to code** – Lewis Benedict reported that he has not had the opportunity to connect with the Village’s carpenter to review the standards.

REPORTS:

Association of Nova Scotia Villages: Lewis Benedict reported:

- There was a meeting on Friday May 5th
- Activities are focused on the upcoming Annual General Meeting
- Looking to set up an information session for Village Clerks.
- Mark Fury, Minister of Municipal Affairs, was to attend the meeting however had to cancel.

Janitorial: Brian Tupper reported

- Things are going good
- Brian thanked Ernie and Marilyn Hovell for the excellent job they did cleaning and organizing the auditorium kitchen.
- Village office to send appropriate thank you

Princess selection Committee:

- Sarah MacKinnon was crowned Princess Port Williams 2015, her child attendant is Quinn Monette.
- The Princess Dessert party was well attended.
- The committee is attempting to arrange a meeting with the Apple Blossom Festival as a follow up to concerns expressed.

Recreation Committee: Doug Gates reported:

- There was a meeting on Tuesday, May 12th.
- It was announced that Joseph Memet recently won a prestigious award of Rookie BTC of the Year from Tennis Canada.
- Dance Time has a fall dance planned.
- Currently waiting on the Municipality of the County of Kings for funding approval before proceeding with the Recreation Director position.

Fire Department: Chief Lionel Rhynard reported:

- Things are going well
- One of the members has moved out west
- Recently received two applications for new members
- 13 Members have completed their level one training
- Have used ten thousand gal of water
- Commissioner Craig Newcombe or Commissioner Lewis Benedict are to approve all purchase orders
- Members have been reminded not to leave the van out
- Next meeting is scheduled for June 14th
- There have been discussion around a possible banquet – members would rather put funds towards safety gear than a banquet
- The Department received EKM Hospital Foundation money to purchase a Jaws of Life.
- Chief Financial Officer Geneve Newcombe, reported that Chairperson Lewis Benedict and she met with Warden Diana Brothers, CAO Tom McEwan and

Deputy Warden Brian Hirtle to discuss the Village's need for additional funding due to the substantial growth in young Fire Department members who require training and equipment.

Lions Club: Brian Tupper reported:

- Busy with Booster Club fund raising on behalf of Village Commission.
- There were 10 participants who assisted with the Adopt-A-Highway spring Clean-up from Canard Acres to Church Street.

Kings County Councilor: Councilor Emma Van Rooyen reported:

- Reported a complaint of drunk drivers to the RCMP
- Has made a request to have portable radar signs put in Port Williams
- Due to the size of the portable radar units, these units can only be positioned in certain areas.
- The Town of Wolfville wants to meet with the County and other two towns regarding Regional Planning. Councilor Van Rooyen stated that she will bring back the information discussed at that meeting to the Village Commission.
- Wayne Blenkhorn asked Councilor Van Rooyen, "Why are we exempt from bus service". Route was planned however funding is an issue as Windsor has pulled out from the agreement. Councilor Van Rooyen stated that she will bring his concern to the Board.

Water/Sewer/Public Works/Transportation Report: Joe Keddy reported:

- UV Sewer Disinfection system is up and running
- Quarterly water samples have been performed
- Water and Sewer repairs were performed at Starrs Point Road
- Working on Easements
- Attended the Maritime Provinces Water & Wastewater Association Conference in PEI
- Annual water report to Nova Scotia Environment has been sent in
- Looking for funding for Pumping Station upgrades – one has been upgraded however two more are in need of upgrades, starting with the one located at the Port Pub. Superintendent, Joe Keddy, estimates that each one could cost between 95 to 110 thousand dollars.
- Looking at quotes from various electricians and engineers for cost comparison purposes
- Currently have 12 new water meters in stock
- Joe stated that water for new connections will no longer be turned on until he has verified that all hook ups have been performed properly due to the fact that in the past some of the touch pads have been connected incorrectly or not installed.
- Joe is looking at modifying the commercial property checklist for sewer applications. He is looking at adding an information sheet which will include the need for plans.
- Painting of parking lines are on his to do list

Treasurer's Report:

- A motion to accept the Village General Operating and Water Utility financial statements for April, 2015 as submitted was moved and seconded. **MOTION CARRIED.**

- Commissioners agreed to meet with Loretta Kalkman on May 25th in the afternoon to review the draft audited financial statements for 2015.

NEW BUSINESS:

- (a) Source water protection meeting to be scheduled before the upcoming AGM.

Meeting went in camera to discuss a personnel matter and contract negotiations.

Upon a motion being made, the meeting was adjourned at 9:50 p.m.

MOTION CARRIED.



Lewis Benedict, Chairperson



Darlene Robertson, Clerk