

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF MAY 18, 2010

MEMBERS PRESENT: Lewis Benedict, Kim Cogswell, Doug Gates, Ernie Hovell and Scott Leier.

IN ATTENDANCE: Chief Philip Porter, Brian Tupper, Peter Muttart, Bruce Bezanson, Geneve Newcombe and Laura Wightman.

The chairman, Lewis Benedict called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes of the April 20, 2010 meeting be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

I. **Municipality of County of Kings:**

- a) Building Permit Report for Month: Total building permit activity for Kings County for April 2010 equals 89 permits issued with a value of \$6.1M. For Port Williams, 3 permits issued with a total building value of \$27,520.

II. **Other Correspondence:**

- a) Activity report for April 2010: 1 alarm and 1 brush fire.
- b) Letter dated April 23, 2010 from Environment Canada in response to our letter letting us know that they appreciate our concerns but our specific issues are under provincial jurisdiction not federal.
- c) Letter dated May 5, 2010 from Ian Roberts looking for donation to assist him in a Youth Leadership and Volunteer trip to Ecuador this summer. **ACTION:** *A letter will be sent to notify them that this does not fall under the Village's mandate.*
- d) In support of the Lions Club's ABF float, it was moved and seconded to provide them with \$800 as in past years. **MOTION CARRIED**

III. **Email Correspondence:**

- a) Email from Sylvia Jacquard, as a member of the sub-committee of the Recreation Committee requesting the Village consider accepting the old Kingstec sign as a replacement for the Fire Department sign. It was moved that a letter be sent letter to Kingstec accepting the free sign. **MOTION CARRIED.**
- b) Invitation to participate in the CAP review. Scott was going to check his schedule and notify the office if he was able to attend.
- c) UNSM and AMA members were invited to participate in consultations with provincial government on the Coastal Strategy and Options for a Water Resources Management Strategy – June 22nd in Halifax was the closest. **ACTION:** *Email was to be forwarded to Katherine Benedict to determine if someone should attend.*

REPORTS:

Janitorial: Brian Tupper reported:

- Spring touch up painting and waxing floor has commenced
- Other minor repairs to be done were noted

Fire Department: Chief Philip Porter read his report (copy attached).

- Brian Wilson has relinquished his Captain status and Clarissa Wood will be replacing him.
- Dispatch problems have occurred and are being fixed.
- Gary Smith has provided a draft report on a new False Alarm Bylaw which has come from the Police Advisory Committee meeting.
- The fire extinguisher workshop was enjoyed by 20 people of all ages.
- No water usage.

Lions Club: Brian Tupper reported:

- Catered to Fire Department Banquet
- Float for the Apple Blossom Parade is complete
- Door to door campaign for the ABF Booster Club and Float will take place May 20-28th
- Meetings have been held re Port Williams Days which will take place on June 11-12th and the forms for the Yard Sale are at the printers
- Radio bingo is going well.

Kings County Councillor: No report.

Board of Trustees: Next meeting will be Thursday, May 20th at 7pm. Katherine Laffin-Hanks is the new committee secretary.

Recreation Committee: Scott reported:

- Dancetime: 86 people attended the spring dance; they gave princess Port Williams \$100 donation; Colin Bell will be taking over the Chair; the summer group will be practicing Tuesday nights.
- Park: Upcoming events and progress to date were noted.
- Port Williams Days: Lots happening, a donation to the Fireworks of \$300 and \$100 for Port Williams Days noted in the Recreation's budget, will be given to the Lions Club.
- Baseball: A new back drop net has been purchased and installed. There will be no ball this year for youth. Anyone wanting to play can contact the group in Centreville.
- Throw Pitch: New netting has been purchased.

Water/Sewer/Public Works/Transportation Report: Bruce Bezanson read the report. (Copy attached)

- GUDI report Well # 5a & 6: NSDE indicated that the report was incomplete and W.G Shaw & Associates Ltd. are collecting more info to satisfy NSDE requirements.

- New Crosswalk: Fred Whynot/Alan Slack will be contacted to find out the status of this request.

Treasurer's Report: Laura Wightman presented the financial statements. A motion to accept the April 2010 Village General Operating and Water Utility Financial Statements as presented was moved and seconded. **MOTION CARRIED.**

BUSINESS ARISING FROM MINUTES:

- a) Ports Landing Street Lights: No letter has been sent by the County as yet. This will be looked into. Laura will contact the Roadway LED Lighting Company concerning the purchasing of the light to see if we can get a good price as the light is going to be used for the park.
- b) Meeting of Commission with Insurance Company still to be held once the information and estimates have been updated.
- c) Widening of sidewalks: Alan Slack was contacted and no breaking of soil permit is required. Any ditches or areas which require fixing prior to the widening should be done, one such area being the ditch by Ports Landing and Main Street.

NEW BUSINESS:

- Scott Robinson of MacDonald Chisholm Trask Insurance will be notified of the dates of the upcoming Port Williams Days to ensure coverage during the event.
- Secondary Planning Strategy should be on the agenda at the Kings County Council June 5th meeting.
- Cost of Increase for salaries and custodian will be 2.8 percent per the March to March Table 2 for NS taken from the Statistics Canada website.
- Personnel Policy: Copies of the 2 prior Port Williams personnel policies were provided to Ernie Hovell, Kim Cogswell and Scott Leier, who form the committee that is going to develop the new policy. Copies of the Village of Bible Hill and New Minas will be forwarded to them for review along with the Draft Policy that Laura has already commenced.

Upon a motion being made and seconded, the meeting was adjourned at 8:45 p.m.

MOTION CARRIED.

Lewis Benedict, Chair

Laura Wightman, Clerk/Treasurer