

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF March 20, 2012

MEMBERS PRESENT: Lewis Benedict, Ernie Hovell, Craig Newcombe, Doug Gates & Kim Cogswell.

IN ATTENDANCE: RCMP Sergeant Jamie Greene, 7 citizens of Port Williams, Philip Porter, Brian Tupper, Janet Newton, Stan Hancock, Geneve Newcombe and Darlene Robertson.

REGRETS: None

The chairman, Lewis Benedict called the meeting to order at 7:30 p.m.

RCMP REPORT ON CRIME:

RCMP Sergeant Jamie Greene came in to address concerns about the recent theft and vandalism in Port Williams. Sergeant Greene responded:

- They are actively working on theft and vandalism cases in the area.
- Suggest that the best method of crime prevention is to keep doors locked and items of value out of sight.
- The Annapolis Valley detachment has the highest workload in the province.
- The question was asked of Sergeant Greene, who do you call when you see a theft or vandalism happening. Sargent Green responded that you call 679-5555 for any property crimes and only use 911 in a life threatening situation.
- A request has been made for three additional RCMP officers to the Municipality of the County of Kings.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes of the Regular Commission Meeting on February 21, 2012 be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

I. Municipality of County of Kings:

- (a) Building Permit Report for Month of February, 2012. In Kings County 21 permits were issued with a total value of \$2.1 million. 0 permits issued for Port Williams with a total value of \$0.00. *(for information only)*
- (b) Letter from the Municipality advising of the Public Information Meeting on Monday March 12, 2012. *(for information only)*
- (c) E-mail from Mallory Balsor of the Municipality providing the action list from the March 6th Council meeting. *(for information only)*
- (d) E-mail from Lynette Macleod of the Municipality providing the action list from the February 21 Committee of the Whole. *(for information only)*

- (e) E-mail from Lynette Macleod of the Municipality providing the Wardens update. *(for information only)*
- (f) E-mail from Mark Fredericks of the Municipality providing information on the tax sale of the wharf. *(for information only)*
- (g) Letter from the planning department of the Municipality providing notice of a public hearing on March 29, 2012 at 7:00 pm in the Council Chambers of the Municipal Complex. *(for information only)*
- (h) E-mail from Ben Sivak, Manager of Planning Services, Municipality of the County of Kings advising of a 2050 workshop scheduled for Wednesday April 18th, at 1:00 pm in the Orchards room of the Municipal Complex. **Lewis or Kim will advise who will be attending at the next Commission meeting.**
- (i) E-mail from Mallory Balsor of the Municipality advising of a change of time and location for the scheduled Village/Municipal meeting April 18th. **Lewis or Kim will advise who will be attending at the next Commission meeting.**

II. Other Correspondence:

- (a) Letter from Nova Scotia Transportation and Infrastructure Renewal providing an update to the request for a three way stop sign at the intersection of High Street and Jakeson Street; they require more information and will be conducting a traffic study in the near future.
- (b) Letter from Nova Scotia Transportation and Infrastructure Renewal providing an update to the request for a four way stop sign at the intersection of High Street, Route 358 and Starrs Point Road; they require more information and will be conducting a traffic study in the near future.
- (c) Letter from Nova Scotia Environment Monitoring and Compliance requesting the step 2 GUDI study for wells 5a and 6. *(The step 2 GUDI study has been submitted)*
- (d) Thank you letter from Leanne Dobrota for the support provided by the Village Commission for the Local Food Port project. *(for information only)*
- (e) Letter of confirmation from Workers Compensation stating account is in good standing. *(for information only)*
- (f) Thank you letter from People Worx for providing Mireille Twohig with the opportunity to gain office experience. *(for information only)*
- (g) Received an application for the Community hall assistance program. **(Kim will review and advise)**

III. Email Correspondence:

- (a) E-mail from The Housing First Association of Kings County providing an update on their February 13th meeting and advising of two presentations to Kings County Council on March 20th and March 26th. *(for information only)*
- (b) E-mail from WWF-Canada requesting the Villages participating in earth hour on Saturday March 31, 2012. **Commission has agreed to participate in earth hour by posting our participation on the website.**
- (c) E-mail forwarded by Mark Eastman of the Municipality advising that the Atlantic Council for Community and Social Enterprise is bringing the Enterprising Non-profits program to Nova Scotia. *(for information only)*

- (d) E-mail from Scott Robinson from MacDonald Chisholm Trask providing update information from Frank Cowan underwriters concerning the wharf. *(for information only)*
- (e) E-mail from Melanie MacKinnon of Resource systems, regarding the hold back funds for the UV System. **In progress – Stan to review plans and estimate for required screen.**

BUSINESS ARISING FROM MINUTES:

- (a) Land purchase request for funding Janet Newton said that the Municipality is in favor of the funding and will be placing in their 2012-2013 budget, however they are waiting on changes to the Municipal Government Act before they can proceed. Lewis responded that the Association of Nova Scotia supports the proposed changes to the act.
- (b) Wall Mounted Defibrillator EHS was not able to provide one, Chief Philip Porter is checking with suppliers regarding the cost of a defibrillator.
- (c) Maintenance of recent land purchase A special meeting will be arranged to address this item – date to be determined.
- (d) Wharf tax sale Janet will look into the results of the wharf tax sale.

REPORTS:

Janitorial: Brian Tupper reported:

- Busy with spring cleaning
- Working on the floors
- Hall has been busy
- Cleaning out the furnace and maintenance rooms.

Fire Department: Philip Porter reported:

- They had a meeting with a lady from Workers' Compensation who presented an alternate solution to insurance coverage which would cover Fire Fighters. When the Village office has the meeting with the insurance company they will ask questions about insurance coverage to compare it to what Workers' Compensation is offering. It was suggested to contact someone with experience dealing with Workers' Compensation to obtain feedback on their service.
- Dukes of Kent fundraiser did not take place.
- They are currently selling tickets for a chicken Barbeque that will be taking place on April 20th.
- They used 2500 gallons of water.

Kings County Councilor: Janet Newton reported:

- They are currently working on the budget which is looking good except for the addition of three RCMP officers.
- Wind turbines are still ongoing and generating lots of discussions.
- Was requested to ask the Village to look at extending the sewer line on Belcher Street.

Water/Sewer/Public Works/Transportation Report: Stanton Hancock reported:

- Water monitoring has been installed at Evangeline Transport.
- Randall at Surfline will be in this week to have the system up and running.

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- Bob Rowe from Hiltz & Seamone will be doing up a design and quote to have the strainer screen installed for the UV system.
- Snow and Ice removal dates – March 2, 6 & 15
- Generators on Starrs Point Rd and Kars Street have been commissioned by Samson Equipment and are on automatic test run once a week.
- Bruce and Stan attended a confined space course at County of Kings in Kentville
- Average nitrate levels are as follows:
 - o Well #2 11.1
 - o Well # 1 6.9
 - o Distribution 4.9

Lions Club: Brian Tupper reported:

- Tomorrow is the Lions supper meeting in the Multi-Purpose Room.
- They will be having an open house, hoping to attract new members.
- They will be starting on the float for the Apple Blossom parade soon.
- They are providing the catering for the Rotary club
- At their next meeting they will be discussing Port Williams days.
- Received a donation from Don Porter from the 50/50 draw at the flea market in lieu of rental for folding tables.

Board of Trustees: Doug Gates reported:

- Nothing new to report

Waterfront Development Committee: Kim Cogswell reported:

- In principal they are interested in purchasing the wharf but not at the cost.

Personnel Policy Committee: Craig Newcombe reported:

- Nothing new to report

Volunteer Selection Committee: Ernie Hovell reported:

- The committee members were made up of members of the Commission less the Chairperson.
- There were 4 nominations received
- Harold Benedict was selected for the Harold B Legge award and to represent Port Williams at the Volunteer awards Ceremony and luncheon in Halifax on April 2nd.
- Wayne Blenkhorn, Recreation Chairman, will attend the ceremony on behalf of the Village.
- Harold will be presented with the Harold B. Legge award at the June Annual General Meeting.
- A motion was moved and seconded to accept the addition of the following line to the Port Williams Representative Volunteer Award Application form – *Please note that this award is bestowed only once to an individual or group.* **MOTION CARRIED.** It was also agreed to follow Recreation Nova Scotia guidelines and that a list of prior recipients of the award should accompany the mailed out application forms.

Princess selection Committee: Updates were:

- Currently only have one candidate and several still considering
- The committee will be holding an open house to answer questions and provide information to potential candidates

- They have selected a potential thank you gift for Lori Ansems. A motion was made and seconded to spend up to \$200.00 for the gift to be presented at the visitation. **MOTION CARRIED.**

Source Water Protection:

- Nothing to report

Treasurer's Report: Geneve Newcombe reported:


- A motion to accept the Village General Operating and Water Utility financial statements for February 2012 as submitted was moved and seconded. **MOTION CARRIED.**
- Budget meeting will be Tuesday March 27th at 7:30 PM

NEW BUSINESS:


- (a) **Wayne Blenkhorn's update** – Wayne reported that Port William was anxious to set up a liaison of some kind with the school and lions club.
- (b) **Purchase of coffee makers** – A motion was moved and seconded to purchase two new coffee makers for the Hall kitchen. **MOTION CARRIED.**
- (c) **Non Smoking signs** – It was agreed that the office will contact the county for information regarding the appropriate exterior signage for public buildings and to purchase and post signs at all of the entrances of the Community Centre
- (d) **Projector for the Community Centre** – A motion to purchase a projector for the Community Centre, was moved and seconded. **MOTION CARRIED.**
- (e) **Date for Source Water Protection meeting** – Need to set a date for the next Source Water Protection Committee before June.
- (f) **Sign for Park** – Ask Lia Glover of the Park Committee where they would like the donated sign for the park to be placed so that the village office can apply for a permit to erect the sign.

Upon a motion being made, the meeting was adjourned at 9.25 p.m.

MOTION CARRIED.



Lewis Benedict, Chair



Geneve Newcombe, Acting Clerk/Treasurer