

**MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION**  
**REGULAR MEETING OF APRIL 21, 2009**

**MEMBERS PRESENT:** Lewis Benedict, Ernie Hovell, Kim Cogswell, Doug Gates, and Scott Leier.

**IN ATTENDANCE:** Peter Muttart, Chief Philip Porter, Lia Glover, Brian Tupper, Stanton Hancock, Geneve Newcombe and Laura Wightman. Janet Newton joined the meeting after the presentation of the Park Planning Committee.

The chairman, Lewis Benedict called the meeting to order at 7:36 p.m.

**Park Planning Committee Presentation:** The presentation was given by Lia Glover. The Committee has planned to take the Park Plan to the Community on Wed, May 13<sup>th</sup> in order to commence fundraising. There will be 3 – 5 phases for the park. Phase 1 will include a play structure, parking and a hard surface court, which is anticipated to be completed this fall. Funds will come from grants, corporate grants and fundraising. It is anticipated that a large portion will come from NS Department of Health Promotion and Protection over a number of years. The fundraising committee will be headed by Laura Duke-Churchill. A book has been prepared to take to corporate sponsors. Others being approached are Ronald MacDonald House and Home Depot. In-kind support of physical labour and donation of items will also be part of the fundraising. The Commission commended the Park Planning Committee for all its hard work and agreed with the plan to move forward with Phase 1.

**APPROVAL OF MINUTES:**

It was moved and seconded that the minutes of the March 17, 2009 meeting be approved as circulated. **MOTION CARRIED.** Kim Cogswell abstained from the motion as she was not present at the last meeting.

**REPORTS:**

**Janitorial:** Brian Tupper reported that he was getting the building ready for the busy season with the waxing of the floors.

**Fire Department:** Chief Philip Porter presented his report as attached.

**Lions Club:** As reported by Brian Tupper:

- 39<sup>th</sup> Charter Night held on April 18, 2009
- Adopt a Highway will be happening shortly with the Women's Institute
- Port Williams Days is being planned for June 12 and 13th
- Variety Show on March 28<sup>th</sup> cancelled

**Kings County Councillor:** Janet Newton reported:

- Dianne Carty – received footing permit for 1 year, will be a 12 unit building - Twin Mountain Construction will be starting soon.
- Sent an email to Mr. Jeff Miller. Gary Smith from Kings County said still not unsightly so nothing can be done.
- Rezoning for home based business on Main Street does involve making changes to building, needs R2D zoning.
- Letter has been written for paving of Highway 358 shoulders to Greenwich. Department Transportation and Infrastructure Renewal invited Fred Whynot of Trails Committee to come to next meeting.
- Street lights for Ports Landing- re Peter Harrison solar lights. Amherst doing pilot project. Need to know cost before funding and length of payment can be determined.

**Board of Trustees:** Doug Gates reported that the Board met on April 16<sup>th</sup>. A meeting to review the Draft By-laws will be held on April 28<sup>th</sup> at 8pm in the Youth Room. The Executive was given a response to their letter from the Commission. Inventory list of kitchen will be given to the Village Clerk. Next meeting will be in September.

**Recreation Committee:** Scott Leier reported:

- Rink closed for year
- Peter MacPhee has commenced spring clean up
- Ballfield repairs have commenced -netting to be replaced is being reviewed
- Port Williams Days planning going well
- Dance Time closing Spring dance will be on May 9th
- 3 ladies vying for Princess Port Williams
- Steven Wohmuth having coaches meeting on May 17th
- 3 Ball teams already signed up

**Gas Tax Committee:** Kim Cogswell reported that the last meeting was in March. The final ICSP consultant report is going to be presented at the next ICSP meeting on April 29<sup>th</sup>. Gas tax funding will now be 2/3rds and based on percentage of infrastructure owned. Additional money, which was going to be based on population (shovel ready projects), has not transpired.

**Secondary Planning Strategy Committee:** Doug Gates reported that the next committee meeting would be April 23 at 7pm., and will discuss Urban Composition and Growth.

**Source Water Protection Committee:** Lewis Benedict reported that no meetings have been held, but that the Village had received a power point presentation, which was going to be shown by Dr. Jamieson at the NSFA Water Symposium at the Old Orchard Inn on April 22. A meeting will be called to have Dr. Jamieson give a presentation to the Committee and invite the SPS Committee, the Village Commission and stakeholders, prior to the SPS meeting on May 7<sup>th</sup>.

**Water/Sewer/Public Works/Transportation Report:** Stanton Hancock's report was read (report attached).

- Cost of traffic lights was looked into and the figure provided to Doug Gates. The dollar figure will be reported at the next meeting.
- Traffic study – still waiting to receive. Study was done for turn offs, not traffic volume. Stan is to find out about perhaps a 4-way stop and rumble strips.
- Lafarge was to get back to Stan by 1<sup>st</sup> of May concerning the paving of the parking lot. Lafarge has been asked for a new quote. It was suggested that perhaps the Village should ask for other quotes.

**Treasurer's Report:** The Village Operating and Water Utility financial statements for March were presented. The approval to pay the Village's bills was moved and seconded. **MOTION CARRIED.**

Cost of Living increase was tabled. It will be discussed the next Budget meeting. Next meeting for Budget was set for April 30th at 7:30pm.

**BUSINESS ARISING FROM MINUTES:**

- a) Building Evacuation Plans – no progress.
- b) 2009 Volunteer of the Year Award- Attending the award ceremony in Halifax on April 14<sup>th</sup> for the Village were Commissioner Ernie Hovell, his wife, Marilyn and Clerk, Laura Wightman. The Volunteer Representative Dot Farnsworth attended with 6 of her family members. There were 70 citations presented after a lovely luncheon put on by the Westin Hotel. There will be a write up in the Advertiser with a picture.
- c) Great Valley Juice: Lewis reported that he had talked with Jay Johnson and should find out something shortly. Having a juice plant agreement in the revised sewer by-laws might be a possibility. Peter Muttart indicated that there is an industrial usage section in the by-law. It was pointed out that Great Valley Juices was only looking at domestic usage, not industrial because they were granted approval to dump into the Cornwallis River by the Dept of Environment.
- d) Quotes on water pipes in progress
- e) Acoustics in MPR: Brian Tupper reported that costs and types of sound panels are being looked into.
- f) Meeting with Board of Trustees Executive: A meeting was held and a letter outlining the discussions was provided to the Executive.

**NEW BUSINESS:**

- a) Building Canada Fund: Two BCF applications, one for sewer and one for water were submitted and a resolution was required (copy attached) A motion that this resolution be approved was seconded. **MOTION CARRIED.**
- b) NS School Boards Association - Group Petroleum Tender: The correspondence from the Annapolis Valley Regional School Board indicated that furnace oil and diesel would now be provided by Petro Canada, gasoline by Irving Oil and propane by Superior Propane. As part of this group tendering process, the Village

- changes their furnace oil and propane in line with this, but retains West Nova Fuels for their gasoline.
- c) Waterfront Development: As a result of the letter sent to Kings CED, meetings were held with their representatives. It was identified that if the Village could come up with \$10,000 for a study perhaps the Municipality would also contribute \$10,000. A motion to notify Kings County Council that the Village would be prepared to do a matching contribution of \$10,000 to the waterfront revitalization plan was moved and seconded. **MOTION CARRIED.** Doug Gates abstained from this motion.
  - d) Dalhousie Water Presentation: See Source Water Protection Committee.
  - e) Fire Department barbeque structure -nothing has been decided.
  - f) Apple Blossom Dessert Party: It was moved and seconded that the Village provide to the 2009 Princess and child attendant the same monetary support as given in 2008. **MOTION CARRIED.** Scott Leier abstained from this motion.

**CORRESPONDENCE:**

- I. **Municipality of County of Kings:**
  - a) **Building Permit Report for Month of March 2009** (*For Info*)  
Total building permit activity for Kings County for March 2009 amounts to 44 permits issued with a value of \$3,182,230. **For Port Williams**, activity consisted of 1 agricultural permit, estimated value \$43,520.
  - b) **Letter dated Mar 26/09 from the Municipality of the County of Kings** (*For Info*) Public Meeting April 15/09 re Telecommunications Tower – Victoria Harbour
- II. **Valley Communications Inc Report for Port Williams Volunteer Fire Dept** (*For Info*)\_ Report for Month of March 2009: 1 mutual aid calls (tanker to house fire Newtonville) and 1 911 call.
- III. **Letter from David Morse, Minister of Environment**- congratulations on successfully meeting the province’s drinking water treatment standard (*No Action*)
- IV. **Letter dated March 31/09 from NS Environment** - New Drinking Water Quality Guidelines for Haloacetic Acids (*No Action*)
- V. **Letter dated March 18/09 from AVRSB** - changes in tenders for furnace oil and propane (*See New Business*)
- VI. **Letter dated March 31/09 from Lafarge** – pricing for asphalt hand and spreader patching (*No Action*)
- VII. **Letter dated March 23/09 from Peter Muttart** – Village sewer easement- South side of Main Street. It was moved and seconded that the Village of Port Williams agree to be prepared to offer residents of easement up to \$200 for independent legal advice. **MOTION CARRIED.**

- VIII. **Letter dated March 19/09 from Flags Emporium** – 2009 Flag Prices  
It was decided that better quality flags be purchased and compared for durability.
- IX. **Letter from Valley Volunteer Coalition** – 2009 Spring Workshops (*No Action*)
- X. **Letter from Mark Parent** - copy of a letter sent to Jeff Miller, Maple Leaf Foods re the feed mill. (*For Info*)
- XI. **Letter from Pamela D'Entremont, Acadia University** – Port Williams JAM Scholastic Award. This scholarship is advertised well within the local schools. (*No Action*)
- XII. **Email Correspondence:**
- a) Liam Mather – “My Story , My Home” - Youth film makers (*Action: This email will be forwarded to the recreation committee*).
  - b) Property on Line – Changes to Land Registration Act (*For Info*)
  - c) Assoc of NS Villages – Sept 09 meeting ideas or issues for workshops/presentations. There was also a phone call received from Kelly Rice re a replacement member for the ANSV Board of Directors. Scott Leier may be interested. (*Action: Village Office will pass his contact information along to Kelly*).

**OTHER BUSINESS:**

- a) Spreading of the bio-solids flyer – nothing can be done by Village.

Upon a motion being made and seconded, the meeting was adjourned at 9:46 p.m.

**MOTION CARRIED.**

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Lewis Benedict, Chair

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Laura Wightman, Clerk/Treasurer