

**MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION**  
**REGULAR MEETING OF FEBRUARY 17, 2009**

**MEMBERS PRESENT:** Lewis Benedict, Kim Cogswell, Ernie Hovell, Doug Gates, and Scott Leier.

**IN ATTENDANCE:** Brian Tupper, Janet Newton, Chief Philip Porter, Peter Muttart, Geneve Newcombe and Laura Wightman **REGRETS:** Stanton Hancock

The chairman, Lewis Benedict called the meeting to order at 7:30 p.m.

**APPROVAL OF MINUTES:**

It was moved and seconded that the minutes of the January 20, 2009 meeting be approved as circulated. **MOTION CARRIED.**

**REPORTS:**

**Janitorial:** Brian Tupper reported:

- Stripping and waxing of floors and touch up painting is continuing.
- The annual Hall kitchen cleaning was done, as directed by the Kitchen Committee.

**Fire Department:** Chief Philip Porter presented his report as attached. The treasurer, Aaron Caborn has resigned and a new one will be appointed at the next Fire Dept. meeting.

**Lions Club:** As reported by Brian Tupper:

- The Variety show in February was cancelled and the next one will take place on March 28<sup>th</sup> at 7pm
- The Lions have agreed to cater to the Fire Dept.'s Banquet in May.
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**Kings County Councillor:** Janet Newton reported:

- Kings County had adopted a funding allocation assigning Villages 30% of the total available Federal/Provincial infrastructure monies. R. Lloyd has arranged a meeting with the Village next week.
- Trails Committee: The paving of the shoulder of Highway 358 to Greenwich will be pursued and the Dept. of Transportation will do a whole report. Some type of trail along Belcher Street is being looked into.
- Nothing new on Maple Leaf Foods Inc feed mill.

**Board of Trustees:** Doug Gates read correspondence from the Executive of the Board. It was suggested that a meeting be scheduled with the Board of Trustees and the Village Commission to discuss the issues in the letter.

**Recreation Committee:** Scott Leier reported:

- Repairs to the rink building due to puck destruction is required
- Bleachers (4) are in place.
- Winter Frolic was held on January 25 with about 40 people in attendance.
- Budget items were discussed.
- Dance Time is having 15 couples weekly and realized a small profit from the recent dance and therefore donated \$100.00 to the Rec. Committee. A Spring Dance will be held May 9/09.
- Launch Pad: Nicole Larade and Chelsea Whalen will be participating at the Walt Disney World Invitational Meet later this month in Florida.
- Selected a nominee for the Volunteer Award.

**Park Planning Committee:** (Sub-committee of the Recreation Committee) Stan Kochanoff of Environova Planning Group was chosen as the park planner and has commenced looking over the land. Plans are to have something in place this summer.

**Gas Tax Committee:** Kim Cogswell reported that LookOff 2030 (Integrated Community Sustainability Plan) was progressing. A Stakeholder meeting was held on Feb. 16th with the Public meeting to be held Feb 23/09. There is a survey for on-line at the Municipality of Kings website which will be kept open until 27<sup>th</sup> of February, 800 surveys have been received. Three \$100 prizes will be given to persons filling out the survey. No date for the final report has been given.

**Secondary Planning Strategy Committee:** It was reported that the public workshops went well even though there were only around 48 people in total. The ideas that came from the workshops were very insightful. Ben Sivak is now compiling the information received from the workshops. Next committee meeting is March 5<sup>th</sup> at 7pm.

**Source Water Protection Committee:** Lewis Benedict reported that a preliminary report from Dalhousie University had been received. A final presentation once the Water Study is complete will be given to the Commission.

**Water/Sewer/Public Works/Transportation Report:** Stanton Hancock's report was read (report attached).

- Street lights not working at the corner of Centennial Drive and Main Street. Discussion was held on a paper trail of reporting these to NSPC as some lights are not getting changed.

**Treasurer's Report:** The Village Operating and Water Utility financial statements for January bills were presented. The approval to pay the Village's bills was moved and seconded. **MOTION CARRIED.** The topic of Guaranteed Investment Certificates needing to be purchased prior to March 31/09 was discussed.

**BUSINESS ARISING FROM MINUTES:**

1. **Shower in Fire Dept.** has been finished along with the eyewash station. A crack in the shower will be replaced or fixed by the contractor.
2. **Evacuation Plans** – no progress
3. **Signs identifying the location of the green bins** have been made and will be put up.
4. **Volunteer of the Year Award:** It was noted that 14 organizations were provided with a letter requesting nominations. Of these, 6 nominations were received. It was suggested that the Village Commission act as the Selection Committee. **AGREED.** A meeting of the Selection Committee will take place following the Commission meeting.
5. **Fire Dept. pagers:** Chief Porter reported that quotes for the pagers had gone up 14% since obtaining them. Thirty-five new pagers would cost approx. \$21,000 from RGM Communications. It was moved and seconded to buyout the old pagers from the lease and to purchase 35 new Motorola Pagers. **MOTION CARRIED.**
6. Due to the May 16<sup>th</sup> date already being booked this year, the **Fire Dept. Annual Banquet** will be held on May 23<sup>rd</sup>. The Fire Dept. has since requested that the date for the Annual Fire Dept. Banquet be booked for the 3<sup>rd</sup> Saturday in May each year.
7. **Great Valley Juices Sewer Agreement:** Lewis reported that he and Jay Johnson had met and agreed to \$210.00 charge for each toilet for domestic use. At present there are 8 toilets in the building. Jay had also felt that the possible purchasing of land by the Village from Great Valley would be a good bargaining chip with perhaps a 10 year contract. This is being taken to Great Valley Juices management for response.
8. **Annual Village Meeting** will be held on Thursday, June 4<sup>th</sup>. **AGREED.**
9. **A card was sent to Boyd Taylor's family** as directed.
10. **Reply to well field protection letter from Municipality of Kings** was sent as directed.

**NEW BUSINESS:**

1. **Linda Woodworth Sewer Damage:** A letter was received on Feb 17/09 from this property owner concerning a sewer backup and the costs paid out. Lewis Benedict gave the background on the other incidents mentioned in the letter and Stan Hancock's report identified what the Village had done at the time of Ms. Woodworth's backup. It was **agreed to respond to her letter** indicating that it is the owner's responsibility from their house to the sewer line connection per the Sewer By-Law.
2. **Re-development of waterfront:** It was moved and seconded to send the letter, as presented, to the Municipality of the Co. of Kings in regards to the possibility of funding for re-development of the waterfront in Port Williams. **MOTION CARRIED.**
3. **Water pipes in the Youth Room:** The method of holding up the water pipes will be dealt with once warmer weather comes. In the mean time quotes will be obtained.
4. **Acoustic problem in Multi-Purpose Room:** Lewis Benedict indicated the need to look into better acoustics in this room. **ACTION: Brian Tupper**

**CORRESPONDENCE:**

1. **Municipality of County of Kings:**
  - a) **Building Permit Report for Month of JAN 2009**(FOR INFO):  
Total building permit activity for Kings County for Jan 2009 amounts to 18 permits issued with a value of \$2.1M. **For Port Williams**, activity consisted of 1 building permit, estimated value \$22,399 (1 agricultural addition).
  - b) **Letter dated Jan 26/09 from William Butler, Dept of Community Development Services RE: LookOff 2030**- representative to attend a workshop on Feb 16. (*Kim Cogswell to attend*)
  - c) **Letter dated Jan. 22/09 from the Municipality of the County of Kings** (FOR INFO –sent via email to commissioners)-Public Meeting February 10/09 re proposed amendments to allow for consideration of a 16 bed addiction rehab and counseling centre for women in North Alton.
  - d) **Letter dated Feb 9/09 from the Municipality of the County of Kings** (FOR INFO- sent via email to commissioners)-Public Meeting February 16/09 re amendments to permit a non-farm residential dwelling on agricultural land located on Canard St. in Lower Canard.
  - e) **Letter dated Feb 9/09 from the Municipality of the County of Kings** (FOR INFO) - Public Meeting Feb 24/09 to solicit input from the public pertaining to the proposed text and map amendments to the Mun. Planning Strategy/Land Use Bylaw.
2. **Valley Communications Inc Report for Port Williams Volunteer Fire Dept**(FOR INFO): Report for Month of Jan. 2009: 3 mutual aid calls (house fire Wolfville, tanker to compost fire and house fire Canning), 1 alarm Orchard View Manor and a two vehicle MVA Starrs Point Rd
3. **Letter from Friends of Fundy** - looking for membership “Friends of Fundy” \$100.00/year (*NO ACTION TAKEN*)
4. **Letter from Horton High Safe Grad** - looking for financial support (*NO ACTION TAKEN*)
5. **Letter from NS Municipal Finance** - Spring 2009 Debenture Funding (*NO ACTION TAKEN*)
6. **Assessment Roles have been Received** (FOR INFO)
7. **Email Correspondence:**  
Ann Longley of Mun. of Kings re: Meeting of the Fire Grants Committee on Monday, March 2, 2009 at 7 pm in the Council Chambers, Municipal Complex, Kentville. *Lewis Benedict and Laura Wightman will attend this meeting.*
8. **Letter from the United Baptist Church** (FOR INFO) Thanking Village for use of Multi-Purpose Room for Bible Study Sessions.

**11. OTHER BUSINESS:**

a) Requests for plates with the Port Williams Crest have been received in the office. Donnie Porter would be the person to be contacted for information on this.

b) A draft of the March Newsletter was presented for suggestions and review.

c) A query was made on the status of the Get-together of new staff and Village Commissioners, which was to have taken place in November/December. In keeping with fiscal restraint, it was moved and seconded to forgo the get-together.

**MOTION CARRIED.**

d) Lewis Benedict proposed the purchase of a new laptop computer from Innovative Systems for the Village Office. It was moved that the Village purchase a laptop computer not to exceed \$1,500 with applicable memory stick.

**MOTION CARRIED.**

e) A motion for the expenditure of funds for a dedicated phone line for the SCADA monitoring system and the enabling of high speed internet for the Fire Department was moved and seconded. **MOTION CARRIED.**

Upon a motion being made and seconded, the meeting was adjourned at 9:30p.m.

**MOTION CARRIED.**

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Lewis Benedict, Chair

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Laura Wightman, Clerk/Treasurer