

MINUTES OF THE VILLAGE OF PORT WILLIAMS SPECIAL COMMISSION
MEETING OF JUNE 6, 2024

MEMBERS PRESENT: Lewis Benedict, Kim Cogswell, Ernie Hovell, and Debbie Graves

IN ATTENDANCE: Brock McDougall, Joe Keddy, & Darlene Robertson.

1. CALL TO ORDER

Chairperson, Lewis Benedict, called the meeting to order at 10:00am

2. REGRETS: Andy Nette

3. APPROVAL OF MINUTES: It was moved and seconded that the minutes of the May 21, 2024, Regular Village Commission Meeting be approved as circulate.
MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES:

a) Collins Road Sidewalk Project – Contemplated Changes

- Brock McDougall, CAO/Clerk, presented a summary of the contemplated changes and the associated costs as follows:
 - i. Scope extension to Starrs Point Road (\$33,911.56).
 - ii. asphalt to reinstate driveways cut back to gain proper slope / drainage (\$17,480.40).
- The Commissioners were advised that the cost for the changes is within the project budget allowed for the sidewalk.
- The Commissioners discussed the details of the scope change as well as the merits of continuing the work
- It was moved and seconded to approve \$33,911.56 with a 15% contingency to extend the scope of the project to Starrs Point Road from its current endpoint. **MOTION CARRIED**
- It was moved and seconded to approve \$17,480.40 plus a 15% contingency for asphalt to reinstate driveways cut back to gain slope / drainage on the Collins Road Sidewalk project. **MOTION CARRIED**

5. NEW BUSINESS:

- a. None

6. ADJOURNMENT

Upon a motion being made the meeting adjourned at 10:44am



Lewis Benedict, Chairperson



Brock McDougall, CAO/Clerk