

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF April 17, 2012

MEMBERS PRESENT: Lewis Benedict, Ernie Hovell, Craig Newcombe, & Doug Gates.

IN ATTENDANCE: Philip Porter, Brian Tupper, Janet Newton, Peter Muttart, Stan Hancock, Geneve Newcombe and Darlene Robertson.

REGRETS: Kim Cogswell

The chairman, Lewis Benedict called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes of the Regular Commission Meeting on March 20, 2012 be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

I. Municipality of County of Kings:

- (a) Building Permit Report for Month of March, 2012. In Kings County 53 permits were issued with a total value of \$5 million. 2 permits issued for Port Williams with a total value of \$151,480. *(for information only)*
- (b) E-mail from Mallory Balsor of the Municipality of the County of Kings providing the agenda for the Village/Municipality meeting on April 18th *(Lewis will attend the meeting)*
- (c) E-mail from Lynette Macleod of the Municipality of the County of Kings providing the Committee of the Whole action list. *(for information only)*
- (d) E-mail from Lynette Macleod of the Municipality of the County of Kings sending an invitation to the Kings 2050 Partnership Workshop on April 18th. *(Lewis will attend the meeting)*

II. Other Correspondence:

- (a) Letter from Nova Scotia Environment advising that the Village of Port Williams is required to provide a System Assessment Report on or before April 1, 2013. **Stan Hancock has contacted Hiltz and Seamone to provide a quote for the System Assessment Report.**
- (b) Letter from Honourable Keith Colwell, ECNS, MLA requesting analysis and research detailing how we have dealt with the Provincial governments announcement that they would not honor the terms of the Memo of Understanding regarding mandatory payments on province wide services. *(for information only)*
- (c) Letter from Statistics Canada regarding the monthly Business Payrolls Survey that the Village is required to complete monthly. *(for information only)*

III. Email Correspondence:

- (a) E-mail from Clinton Shane Ekdahl requesting that the Village of Port Williams supports May 29th as the National Day of the Honey Bee. **Village office to put on Website**
- (b) E-mail from Michael Payne, of OIC Kings District RCMP, requesting to attend a regular village meeting and present a PowerPoint presentation about the activities for 2011. **Village office to contact Officer Payne to invite him to the AGM on June 7th and present a shortened version of his presentation.**
- (c) E-mail from Christine Blair of the Association of Nova Scotia Villages advising of a new Municipal Engagement Website. *(for information only)*
- (d) E-mail from Pam D'Entremont, financial aid Counsellor of Acadia University about the JAM Scholastic Award. *(for information only)*
- (e) E-mail from Mark Eastman of Kings Regional Development Agency regarding Tourism Innovations Days 2012 on April 24 & 25 in Halifax. *(for information only)*
- (f) E-mail from Mark Eastman of Kings Regional Development Agency regarding the Valley Youth Fun Run at Bigelow Trails in Canning on May 12, 2012. *(for information only)*

BUSINESS ARISING FROM MINUTES:

- (a) Land purchase request for funding - No update provided
- (b) Three way stop sign at intersection of High Street and Jakeson - No further correspondence have been received.
- (c) Wall Mounted Defibrillator - Chief Philip Porter has not received any responses from his inquiries regarding the cost of a defibrillator.
- (d) Four way stop sign at the intersection of High Street and Highway 358 - No further correspondence have been received.
- (e) Maintenance of recent land purchase - A special meeting has been set for Tuesday April 24th at 7:30 p.m.
- (f) Wharf tax sale - Janet Newton informed the Commission that the wharf has not been sold because there were no offers at the tax sale.
- (g) Purchase Projector for Village – A projector has been purchase.
- (h) Date of next Source Water Protection meeting – A special meeting has been set for Monday April 23rd at 7:30 p.m.

REPORTS:

Janitorial: Brian Tupper reported:

- He has purchased a used floor polisher.
- Continuing with spring cleaning

Fire Department: Philip Porter reported:

- They have had a couple of grass fires
- Attended the Weekend Fire Fighters Association conference.

- They are preparing the barbeque pit for a chicken Barbeque that will be taking place on Friday, April 20th.
- Pleased with the four wheeler they purchased; it was used it to level the ground at the barbeque pit.
- They used 4000 gallons of water.

Kings County Councilor: Janet Newton reported:

- They have completed the budget which includes \$60,000. for Port Williams towards the land purchase.
- No rate increases.
- Assessments up 3.9%
- Wind turbines are still ongoing and generating lots of discussions.

Water/Sewer/Public Works/Transportation Report: Stanton Hancock reported:

- Graded the water utility roads
- Have not heard anything further from Bob Rowe regarding the UV system
- Water monitoring system is up and running at 1258 Starrs Point Road.
- Spoke to Dave Bell of Hiltz & Seamone for a quote for the Water Assessment report
- Have switched laboratories from Maxxam to Agat due to pricing.
- Snow removal for April 8th.
- Graded sewer treatment road
- Average nitrate levels for March are as follows:
 - o Well #2 8.7
 - o Well # 1 8.5
 - o Distribution 5

Lions Club: Brian Tupper reported:

- Had 12 participants assist with the collection of 17 to 18 bags of garbage for the adopt a highway program.
- Canvassing business on behalf of the Village of Port Williams in support of the Apple Blossom.
- Will be catering the banquet for the Fire Department on May 26th
- They have started construction on the float for the Apple Blossom parade.

Board of Trustees: Doug Gates reported:

- May 17th is their next meeting date.

Waterfront Development Committee:

- No update provided

Personnel Policy Committee: Craig Newcombe reported:

- Need to construct job description for Clerk and Chief Financial Officer
- It was moved and seconded that the most recent cost of living price index available from Statistics Canada be used as of April 1st. **MOTION CARRIED.**

Princess selection Committee: Updates were:

- Have two possibly three girls competing,
- Child Attendant this year is Kaitlyn Wohlmouth.
- Commissioner Doug Gates volunteered to escort the Princess at the Coronation.

- It was moved and seconded that a cheque in the amount of \$600.00 be provided to the Princess and a cheque in the amount of \$200.00 be provided to the child attendant. **MOTION CARRIED.**

Volunteer Luncheon: Lewis reported:

- The luncheon was enjoyed by all

Source Water Protection:

- Nothing to report

Treasurer's Report: Geneve Newcombe reported:

- A motion to accept the Village General Operating and Water Utility financial statements for March 2012 as submitted was moved and seconded. **MOTION CARRIED.**
- A motion to accept the 2012/2013 Budget as presented was moved and seconded. **MOTION CARRIED.**

NEW BUSINESS:

- (a) **Approve the cost of covering new cushions for couches** – A motion was moved and seconded to purchase new foam for couches not to exceed \$400.00. **MOTION CARRIED.**
- (b) **AGM meeting date** – It was agreed that the AGM will be June 7th at 8:00 p.m.
- (c) **Non Smoking signs** – It was agreed that the office will obtain an additional quote from Auto Trim and proceed with purchasing the signs from the lower quote.
- (d) **Soil samples on land purchase** – Lewis suggested that the Commission consider taking soil samples on an annual basis as a benchmark.
- (e) **Bremar pest control** – Brian Tupper suggested that the village check with Braemar services to see if they have been checking the public works building for rodents.

Upon a motion being made, the meeting was adjourned at 9:00 p.m.

MOTION CARRIED.



Lewis Benedict, Chair



Geneve Newcombe, Acting Clerk/Treasurer