

**MINUTES OF ANNUAL GENERAL MEETING  
OF THE VILLAGE OF PORT WILLIAMS**

**THURSDAY, JUNE 6, 2019**

**BOARD MEMBERS PRESENT:** Lewis Benedict, Scott Leier, Ernie Hovell, Doug Gates & Kim Cogswell

**IN ATTENDANCE:** Loretta Kalkman, Bishop & Company Chartered Accountants Inc., Philip Porter, Chief of the Port Williams Fire Department; Geoff Muttart, Muttarts Law Firm; Meg Hodges, District 1 Councilor County of Kings; Karen Rovers, Chief Financial Officer; 38 Citizens of Port Williams; Laura Jacobs, Recreation Director; Joe Keddy, Superintendent of Public Works and Darlene Robertson, Clerk

**REGRETS:** none

The Annual General Meeting, which was held in the Port Williams Community Centre's Multi-Purpose Room, was called to order by Village Commission Chairperson, Lewis Benedict, at 7:00 pm. The Chair welcomed those in attendance and introduced the Village Commissioners, the Village staff and the Auditor, Loretta Kalkman from Bishop & Company Chartered Accountants Inc.

**PRESENTATIONS:**

Commissioner Ernie Hovell, spoke briefly about the history of the Provincial Volunteer Award and Harold B. Legge Volunteer of the Year Award. The following nominees were presented with certificates and pins.

- The Remembrance Day Observance Committee, nominated by the Port Williams Women's Institute and the Port Williams Community Centre Board of Trustees with support letters from the Port Williams Health Auxiliary, Port Williams and District Lions Club and Port Williams Recreation Advisory Committee
- Sandra Nichols nominated by the St. John's Anglican Church

This year Chairperson Wayne Blenkhorn on behalf of the Remembrance Day Observance Committee is the recipient of the Harold B. Legge Award for 2019. Wayne Blenkhorn also received the Provincial Volunteer Representative Award at the 45<sup>th</sup> Annual Volunteer Awards Ceremony luncheon in Halifax.

It was mentioned that the flags at the Memorial are flying at half mass in commemoration of the 75<sup>th</sup> Anniversary of D-Day.

Commissioner Ernie Hovell asked Wayne Blenkhorn to remain at the podium – Wayne was presented with a special quilt as a veteran of the Canadian Armed Forces which was quilted with a special message imbedded in morse code thanking him for his service. The quilt was gifted by Fay Brown of Avonport Discount Fabrics and a member of the Town and Country Quilters Guild.

**Approval of the June 7, 2018 Annual Meeting Minutes**

It was moved by Claudia Coldwell and seconded by Brian Tupper that the minutes from the June 7, 2018 Annual General Meeting be accepted. **Motion Carried.**

**FINANCIALS:**

Loretta Kalkman of Bishop & Company presented the audited Financial Statements for the Year ending March 31<sup>st</sup>, 2019. Loretta stated that the Village is in a healthy financial position.

**Budget:**

Karen Rovers, Chief Financial Officer, provided the 2019-2020 consolidated budget for the General Operating Fund and the Water Utility along with the Village's Capital budget. (Budget attached)

**REPORTS:**

Board of Trustees: (Report attached)

Chairperson, Sylvia Jacquard, reported on behalf of the Board of Trustees.

Recreation Director: (Report attached)

Recreation Director, Laura Jacobs, reported on behalf of the Village of Port Williams Recreation Department

Port Williams Volunteer Fire Department: (Report attached)

Chief Philip Porter, reported on behalf of the Port Williams Volunteer Fire Department.

Public Works: (Report attached)

Chairperson Lewis Benedict reported on behalf of the Port Williams Public Works Department.

District Councilor's Report: (Report Attached)

Councilor Meg Hodges reported on behalf of District 1 for the Municipality of the County of Kings. Chairperson Lewis Benedict expressed words of appreciation for Councilor Hodges efforts and support for the Village.

Port Williams & District Lions Club: (Report attached)

Trish Hamm, President reported on behalf of the Port Williams & District Lions Club.

Port Williams Women's Institute: (Report attached)

Marie Griffin, reported on behalf of the Port Williams Women's Institute.

Murdoch C. Smith Memorial Library: (Report attached)

Sylvia Jacquard reported on behalf of the Murdoch C. Smith Memorial Library.

Port Williams Historical Committee: (Report attached)

Sylvia Jacquard reported on behalf of the Historical Committee.

An additional report was given by Sylvia Jacquard regarding the changes to how her local news column is now an e-newsletter which the public can subscribe too. (Report Attached)

**Village Chairperson's Report:** (Report attached)

Lewis Benedict presented a report on behalf of the Port Williams Village Commission.

**BUSINESS ARISING FROM MINUTES:** None.

**ELECTION OF COMMISSIONER:**

Chairperson Lewis Benedict thanked the Village Commission and Staff for their hard work and dedication and made the statement that Port Williams is the place to live. He further reminded the audience of Port Williams Days starting tomorrow.

Lewis Benedict stated that his term has come to an end and turned the podium over to Vice-Chair person Kim Cogswell.

Commissioner Cogswell informed the audience of the requirements to be eligible to be a Village Commissioner.

A call for nominations for a term retiring – Lewis Benedict was asked if he would consider running for Commissioner for another three year term and let his name stand for nominations. Lewis agreed to let his name stand for nominations. Wayne Blenkhorn nominated Lewis Benedict, seconded by Allen Sheito. After the call for nominations was made three times and no other nominations were received Lewis Benedict was declared elected to serve a three year term by Vice Chairperson Kim Cogswell.

There being no further business to come before the meeting it was moved by Wayne Blenkhorn that the meeting be adjourned. Meeting adjourned at 8:30 pm.



Lewis R. Benedict, Chairperson



Darlene Robertson, Clerk