

**MINUTES OF ANNUAL GENERAL MEETING
OF THE VILLAGE OF PORT WILLIAMS**

THURSDAY, JUNE 2nd, 2016

BOARD MEMBERS PRESENT: Lewis Benedict, Craig Newcombe, Ernie Hovell & Kim Cogswell

IN ATTENDANCE: John Lohr, MLA Kings North; Loretta Kalkman, Bishop & Company Chartered Accountants Inc., Philip Porter, Chief of the Port Williams Fire Department; Geoff Muttart, Muttarts Law Firm; Geneve Newcombe, Chief Financial Officer; 34 Citizens of Port Williams, Joe Keddy, Superintendent of Public Works and Darlene Robertson, Clerk

REGRETS: Doug Gates, Commissioner
Peter Muttart, Municipal Councilor

The Annual General Meeting, which was held in the Port Williams Community Centre Multi-Purpose Room, was called to order by Village Chairperson, Lewis Benedict, at 7:04 pm. The Chair welcomed those in attendance and introduced the Village Commissioners, the Village staff and the Auditor, Loretta Kalkman from Bishop & Company Chartered Accountants Inc.

PRESENTATIONS:

Commissioner Ernie Hovell, spoke briefly about the importance of our Volunteers and that out of the 13 letters which were sent out to various groups the committee received five responses this year. The following nominees were presented with certificates and pins.

- Sylvia Jacquard, nominated by the Port Williams Recreation Committee with supporting nominations from the Port Williams Women's Institute, Port Williams and District Lions Club and the Port Williams Board of Trustees.
- Vera Thomson, nominated by TOPS – not in attendance to receive certificate.

This year Sylvia Jacquard is the recipient of the Harold B. Legge Award. Sylvia also received the Provincial Volunteer Award at the 42nd Annual Volunteer Awards Ceremony and luncheon in Halifax.

Lindsay Jacquard, Princess Port Williams 2016 expressed her pride representing Port Williams in the Apple Blossom events and how overwhelmed she was with the show of support from the Commission and citizens of Port Williams. She further explained that in her role as Princess Port Williams she has been presented with many new opportunities and experiences.

John Lohr, MLA Kings North brought forth words of greeting and noted that the condition of High Street is a concern and the paving of High Street is one of the Streets that is at the top of the priority list.

Approval of the June 4, 2015 Annual Meeting Minutes

It was moved by Wayne Blenkhorn and seconded by Myrtle Merrett that the minutes from the June 4, 2015 Annual General Meeting be accepted. **Motion Carried.**

FINANCIALS:

Loretta Kalkman of Bishop & Company presented the audited Financial Statements for the Year ending March 31st, 2016. Loretta was asked by a resident if reserve funds were invested. Loretta answered that yes, they are invested in a high interest saving account and further explained that the Village cannot invest in high risk investments and that the Village is governed by the Municipal Government Act.

Budget:

Geneve Newcombe, Chief Financial Officer, provided the 2016-2017 budgets for the General Operating Fund and the Water Utility.

REPORTS:

Board of Trustees: (Report attached)

Chairperson, Sylvia Jacquard reported on behalf of the Board of Trustees.

Recreation Director: (Report attached)

Joseph Memet, reported on behalf of Recreation Department.

Port Williams Volunteer Fire Department: (Report attached)

Chief, Philip Porter, reported on behalf of the Port Williams Volunteer Fire Department.

Public Works: (Report attached)

Geneve Newcombe reported on behalf of Joe Keddy, Superintendent of Public Works, and the Port Williams Public Works Department.

District Councilor's Report: (As distributed)

Port Williams & District Lions Club: (Report attached)

Brian Tupper reported on behalf of the Port Williams & District Lions Club.

Port Williams Women's Institute: (Report attached)

Marie Griffin, reported on behalf of the Port Williams Women's Institute.

Murdoch C. Smith Memorial Library: (Report attached)

Sylvia Jacquard reported on behalf of the Murdoch C. Smith Memorial Library.

Village Chairman's Report: (Report attached)

Lewis Benedict presented a report on behalf of the Port Williams Village Commission.

BUSINESS ARISING FROM MINUTES: None.

GENERAL COMMENTS:

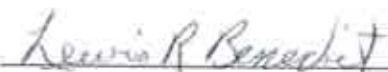
- Resident, Wayne Blenkhorn, expressed his appreciation to each of the Commissioners for the great job that they had done this past year and gave thanks to Superintendent of Public Works Joe Keddy for keeping the sidewalks clean this winter.

ELECTION OF COMMISSIONERS:

Chairperson Lewis Benedict stepped down as Chairperson and Craig Newcombe assumed the position of Chair of the meeting.

A call for nominations for terms retiring – Lewis Benedict was duly nominated from the floor. After the call for nominations was made three times and no other nominations were received, Lewis Benedict was asked by Chair, Craig Newcombe if he would accept another three year term as Commissioner. Lewis Benedict accepted and was declared elected for a three year term.

There being no further business to come before the meeting it was moved by Greg Coldwell that the meeting be adjourned. Meeting adjourned at 8:15 pm.



Lewis R. Benedict, Chairperson



Darlene Robertson, Clerk