

MINUTES OF ANNUAL GENERAL MEETING
OF THE VILLAGE OF PORT WILLIAMS

THURSDAY, JUNE 9th, 2011

The Annual General Meeting, which was held in the Port Williams Community Centre Multi-Purpose Room, was called to order by Village Chairperson, Lewis Benedict, at 8:00 pm. The Chair welcomed those in attendance (attached) and introduced the Village Commissioners, the Village staff and the Auditor, Loretta Kalkman from Bishop & Company Chartered Accountants Inc.

Mr. Benedict called on Commissioner Ernie Hovell to report on the Village's Volunteer Recognition Awards. The following nominees were presented with certificates and pins.

- Vera Thomson nominated by the TOPS Group
- Doreen Fitzgerald nominated by the Port Williams Health Auxiliary
- Brian Tupper nominated by the Port Williams and District Lions Club

This year **Merle Millett** nominated by the Port Williams Recreation Committee and supported by the Port Williams Women's Institute and the Board of Trustees, was the recipient of the Harold B. Legge Award. Mr. Millett also received the Provincial Volunteer Award at the 37th Annual Volunteer Awards Ceremony and luncheon in Halifax on April 4, 2011.

The Minutes of the Annual Meeting of June 3, 2010 were distributed. It was moved by Merle Millett and seconded by Greg Coldwell that the minutes be accepted. **Motion Carried.**

FINANCIALS:

Loretta Kalkman of Bishop & Company presented the audited Financial Statements for the Year ending March 31st, 2011. It was noted that the Village Commission had reviewed these statements and accepted them as presented. There is a new auditor's standard which is why the auditor's report is so long. Loretta restated 2010 due to over payment by municipality. It was also stated that the largest amount of trade payables is for park money unspent. With respect to prepaid expenses the largest assigned to water rate study to be expensed in 2011/12 and 2012/13 years. There were no questions on the financials from those in attendance. Lewis Benedict thanked Loretta Kalkman for her presentation.

Budget:

Laura Wightman, Village Clerk-Treasurer, presented the 2011-2012 budgets for the General Operating fund and the Water Utility.

REPORTS:

Board of Trustees: (Report attached)

Chairperson, Marian Newcombe reported on behalf of the Board of Trustees. She introduced the members of the Board, who are from different organizations in the Village. The Board of Trustees held three regular meetings in the past year. Part III of the Facility Agreement for use of the Community Centre was updated to outline kitchen supervisor responsibilities. A new dishwasher was installed in the kitchen of the Community Centre. Inventories of both the kitchen and kitchenette were completed as usual this year. The Port Williams Seniors Club has disbanded. The Community Centre received an award from Kings Physiotherapy for the annual Universal Accessibility Contest.

Recreation Committee: (Report attached)

Wayne Blenkhorn, Chairperson, noted that they had provided assistance at the Christmas Tree Lighting and had another successful Winter Frolic. Lisa and Danny Lazaric have turned over responsibility of Soccer to Peter Sawler. Wayne thanked Lisa and Danny for their hard work over the past number of years. In September the Port Williams Throw Pitch will host the 55+ Games, anyone interested in participating were encouraged to contact Steve Wohlmuth (542-4848). Recognition was given to Charlotte Butcher who earned 11th place in the Women's Half Pipe at the Canadian Winter Games, and to Jana Spindler who earned bronze while participating in basketball at the University of Saskatchewan. It was noted that the committee is still looking for volunteers to help out with some recreation activities. The Recreation Committee meets at 7:30pm in the Boardroom of the Community Centre on the second Tuesday of each month.

Park Planning Committee: (Report attached)

Lia Glover, Chair, reported that all of Phase 3 for the park has been completed except for the Donor Recognition Garden. Lia thanked Lewis Benedict for all his, and his teams, help in completing what has been accomplished at the park in the past year. A Legacy Gift Program was started; all items have been named and were mainly paid for by Village residents. Two fundraising events were held. Thanks were extended to Laura Churchill-Duke for bringing in more than \$123,000 in grants for the Park. Thanks also went out to numerous other individuals who have helped with the Port Williams Park over the year.

Waterfront Development Committee:

Kim Cogswell, reported that funding was available to our steering committee to hire Ekistics and develop a long term Waterfront plan as recommended in the SPS. It was recommended in the plan from Ekistics to start a Development Committee to replace the Steering Committee. At this time the Committee is made up of Kim, Lewis Benedict, Janet Newton, Leigh Morrison and Earl Kidston. One more member is needed, a citizen at large from the Village.

Source Water Protection Committee:

Reported under chairperson's

Public Works: (Report attached)

Stanton Hancock, Superintendent of Public Works, presented his annual report and highlighted the water usage in the Village.

Port Williams Volunteer Fire Department: (Report attached)

Fire Chief, Philip Porter, reported that the Department responded to 40 alarm calls during the past year. There are twenty-four active members in the department. This year marks the 60th anniversary of the Port Williams Fire Department, it was noted that Stuart Griffin has been with the department 50 of those 60 years.

District Councilor's Report: (Report attached)

Janet Newton

Port Williams & District Lions Club: (Report attached)

Charlotte Benjamin, President, reported that the membership has held at 19 for the full year. The Club supports many worthy causes both financially and otherwise and also presented the Port Williams Volunteer Fire Department with a donation of \$1,000 for traffic control equipment on the occasion of their 60th anniversary. President Benjamin, on behalf of the Club then presented Chairperson Benedict with a hardwood podium with the Village crest handcrafted by John Hovell, for use in the Auditorium of the Community Centre in recognition of the 60th Anniversary of the incorporation of the Village Commission in 1951. It was noted that the Lions are always happy to have new members.

Port Williams Women's Institute: (Report attached)

Elinor Miller, on behalf of Debbie Benedict, Secretary, noted that the Port Williams branch of the Women's Institute is among the oldest in Canada. In 2013 they will celebrate their 100th anniversary. Their membership this year is 21 women. It was mentioned that new members would be very welcome, meetings are held the second Thursday of each month at 7:30pm in the Multi-purpose room of the Community Centre.

Murdoch C. Smith Memorial Library: (Report attached)

Claudia Coldwell, Secretary, reported that the library has been very busy again this year. A Kindermusic program was started by Laura Fredericks, the fall/winter employee, this is a program for moms and babies which took place over the winter and was well attended. It was passed at the annual meeting in May that the honorarium the Library gives to the Village be increased from \$10,000 to \$11,000 for the 2011/2012 year.

Village Chairman's Report: (Report attached)

Lewis Benedict presented his report

BUSINESS ARISING FROM MINUTES: None.

NEW BUSINESS:

Apple Blossom Princess Committee:

It was suggested that Port Williams Days might be a good time to select a princess for the following year. Kimberly Porter, a former princess and Betty Jean Tupper volunteered to work with Lori Ausems in re-activating the Village Apple Blossom Princess Committee with the objective of having a princess for the 2012 Apple Blossom Festival. 2011 was the first year for over forty years that the Village has not had a princess in the festival.

GENERAL COMMENTS:

Comment by Wayne Blenkhorn – pot holes need to be fixed.

Response by Jim Morton, MLA Kings North – weather has caused delays; have discussed with Department of Transportation and Infrastructure Renewal who said that they are prioritizing on a continuous basis. High St., Starrs Pt. Road and Jakeson Street need pot holes fixed. There is lots of fixing of roads with a five year plan to pave roads. He (Jim Morton) evaluates the roads on an ongoing basis and brings the priority fixes to the attention of the minister. He is interested to help the Village reach its goals; needs to be made aware of the Village events.

Greg Coldwell – gave appreciation to Lewis.

ELECTION OF COMMISSIONERS:

Craig Newcombe was nominated and seconded from the floor for election as a Commissioner for three years and was acclaimed as there were no other nominations. Craig Newcombe was declared a Commissioner by Chairperson Benedict. Scott Leier retired as commissioner. Doug Gates was reelected for a three year term.

There being no further business to come before the meeting it was moved by Wayne Blenkhorn and seconded by Greg Coldwell that the meeting be adjourned at 9:30pm.

Lewis R. Benedict, Chairperson

Laura Wightman, Clerk/Treasurer

Minutes recorded by Felicia Wooden