

**MINUTES OF ANNUAL GENERAL MEETING
OF THE VILLAGE OF PORT WILLIAMS**

THURSDAY, JUNE 1st, 2017

BOARD MEMBERS PRESENT: Lewis Benedict, Craig Newcombe, Ernie Hovell, Doug Gates & Kim Cogswell

IN ATTENDANCE: Loretta Kalkman, Bishop & Company Chartered Accountants Inc., Philip Porter, Chief of the Port Williams Fire Department; Geoff Muttart, Muttarts Law Firm; Karen Rovers, Chief Financial Officer; 39 Citizens of Port Williams, Matt MacKenzie, Recreation Director, Joe Keddy, Superintendent of Public Works and Darlene Robertson, Clerk

REGRETS: John Lohr, MLA Kings North

The Annual General Meeting, which was held in the Port Williams Community Centre Multi-Purpose Room, was called to order by Village Commission Chairperson, Lewis Benedict, at 7:00 pm. The Chair welcomed those in attendance and introduced the Village Commissioners, the Village staff and the Auditor, Loretta Kalkman from Bishop & Company Chartered Accountants Inc.

PRESENTATIONS:

Commissioner Kim Cogswell, spoke briefly about the history of the Harold B. Legge Volunteer of the Year Award. The following nominees were presented with certificates and pins.

- Ernie Hovell, nominated by the Port Williams Board of Trustees, the Port Williams Recreation Committee and the Port Williams and District Lions Club.
- Port Williams Health Auxiliary, nominated by the Port Williams Women's Institute.

This year Ernie Hovell is the recipient of the Harold B. Legge Award for 2017. Ernie also received the Provincial Volunteer Award at the 43rd Annual Volunteer Awards Ceremony and luncheon in Halifax in April 2017.

Chairperson, Lewis Benedict read greetings previously sent by email for MLA John Lohr.

Approval of the June 2, 2016 Annual Meeting Minutes

It was moved by Wayne Blenkhorn and seconded by Jeff Griffin that the minutes from the June 2, 2016 Annual General Meeting be accepted. **Motion Carried.**

FINANCIALS:

Loretta Kalkman of Bishop & Company presented the audited Financial Statements for the Year ending March 31st, 2017. Loretta stated that the Village is in a healthy financial position.

Budget:

Karen Rovers, Chief Financial Officer, provided the 2017-2018 budgets for the General Operating Fund and the Water Utility. (Budget attached)

REPORTS:

Board of Trustees: (Report attached)

Chairperson, Sylvia Jacquard reported on behalf of the Board of Trustees.

Recreation Committee: (Report attached)

Wayne Blenkhorn, reported on behalf of Recreation Department and proceeded to introduce the new Recreation Director, Matt MacKenzie

Recreation Director: (Report attached)

Matt MacKenzie, Recreation Director reported on behalf of the Port Williams Recreation Department.

Port Williams Volunteer Fire Department: (Report attached)

Chief, Philip Porter, reported on behalf of the Port Williams Volunteer Fire Department.

Public Works: (Report attached)

Joe Keddy, Superintendent of Public Works, reported on behalf of the Port Williams Public Works Department.

District Councilor's Report:

Councilor Meg Hodges introduced the new addition to her family, Hollis now 5 days old. She reported that the budget has been passed and that there will be no changes to the Municipal tax rate. She further encouraged everyone to come out and provide their input as to the new municipality complex's location.

Port Williams & District Lions Club: (Report attached)

Trish Hamm, President reported on behalf of the Port Williams & District Lions Club. Trish presented a donation totaling \$4000. to be applied to the purchasing and installation of blinds in the Port Williams Community Centre Complex as part of the Lions Club's Centennial Community Legacy Project celebration of 100 years of service of Lions Clubs International.

Port Williams Women's Institute: (Report attached)

Marie Griffin, reported on behalf of the Port Williams Women's Institute.

Murdoch C. Smith Memorial Library: (Report attached)

Sylvia Jacquard reported on behalf of the Murdoch C. Smith Memorial Library.

Village Chairman's Report: (Report attached)

Lewis Benedict presented a report on behalf of the Port Williams Village Commission.

BUSINESS ARISING FROM MINUTES: None.

GENERAL COMMENTS:

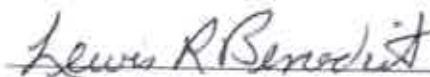
- Commissioner Doug Gates made the comment that the Port Williams TOPS group has recently completed their Adopt-A-highway cleanup of the Starr's Point Loop in Port Williams.
- Resident Ruth Blenkhorn expressed her appreciation of the Village Commission and thanked both the Village Commission and Staff.

ELECTION OF COMMISSIONERS:

A call for nominations for terms retiring – Doug Gates was asked if he would consider running for Commissioner for another three year term and let his name stand for nominations. Doug Gates agreed to let his name stand for nominations. After the call for nominations was made three times and no other nominations were received. Doug Gates was asked by Chair, Lewis Benedict if he would accept another three year term as Commissioner. Doug Gates accepted and was declared elected for a three year term.

A call for nominations for terms retiring – Craig Newcombe. Craig Newcombe informed Chairperson Lewis Benedict that he would not be reoffering for another term at this time. Chairperson Lewis Benedict thanked Craig and expressed to the rate payers that Craig has been a hard and thoughtful worker for the Village Commission and will be missed. After a call for nominations was made, resident Wayne Blenkhorn nominated Scott Leier. Scott Leier was asked by the Chairperson if he would let his name stand for nominations. Scott Leier agreed to let his name stand for nominations. A call for nominations was made three times and no other nominations were received. Scott Leier was asked by Chairperson, Lewis Benedict if he would accept a three year term as Commissioner. Scott Leier accepted and was declared elected for a three year term.

There being no further business to come before the meeting it was moved by Wayne Blenkhorn that the meeting be adjourned. Meeting adjourned at 8:20 pm.



Lewis R. Benedict, Chairperson



Darlene Robertson, Clerk