

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF JULY 17, 2012

MEMBERS PRESENT: Lewis Benedict, Ernie Hovell, Craig Newcombe, Doug Gates & Kim Cogswell

IN ATTENDANCE: Janet Newton, Philip Porter, Brian Tupper, Stan Hancock, Geneve Newcombe & Darlene Robertson

REGRETS: None

The chairperson, Lewis Benedict called the meeting to order at 7:34 p.m.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes of the Regular Commission Meeting on June 19, 2012 be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

I. Municipality of County of Kings:

- (a) Building Permit Report for Month of June, 2012. In Kings County 79 permits were issued with a total value of 6.7 Million, 1 permit was issued for Port Williams with a total value of \$24,000. *(for information only)*
- (b) Letter from the Municipality of the County of Kings requesting confirmation that the new lot (2012-2) identified in the plan of Subdivision can be connected to Sewer service and that the existing lot (2012-1) is connected to sewer. *(Office Staff confirmed with Public Works Department and replied to letter.)*
- (c) Letter from the Municipality of the County of Kings requesting confirmation that the existing building on Lot RWG-1A in the plan of Subdivision is connected to sewer. *(Office Staff confirmed with Public Works Department and responded to letter.)*
- (d) Notice of Public Hearing from the Municipality of the County of Kings for Tuesday July 31, 2012. *(for information only)*
- (e) E-mail from the Municipality of the County of Kings providing the action list from the June 19th Committee of the Whole meeting. *(for information only)*
- (f) E-mail from the Municipality of the County of Kings providing the action list from the June 19th Special Council meeting. *(for information only)*
- (g) E-mail from the Municipality of the County of Kings advising that they have adopted a 3-day piggyback meeting structure as a Pilot transition. *(for information only)*

II. Other Correspondence:

- (a) Lions Club presented the liquor liability insurance renewal from Barber

Stewart McVittie & Wallace Insurance Brokers Ltd. It was moved and seconded that the village pay \$480.00 which would be half the cost of the liquor liability renewal. **MOTION CARRIED.**

- (b) Thank you card from Samantha Whynot, Queen Annapolis 80th *(for information only)*
- (c) Thank you card from Alyssa Oliver, Princess Digby 2012. *(for information only)*
- (d) Letter from Nova Scotia Environment advising that Well 5A is non-GUDI and that Well 6 is considered by NSE to be potentially GUDI. *(Office Staff responded to Nova Scotia Environment that Hiltz & Seamone Co. Ltd. will be conducting the required test.)*
- (e) E-Mail from Scott Robinson of Macdonald Chisholm Trask Insurance responding to questions regarding the volunteer Fire Department AD&D plan. Chief Philip Porter asked if there were any age limits with the insurance provided by Macdonald Chisholm Trask Insurance. *(Office staff to contact insurance company for further information.)*

III. Email Correspondence:

- (a) E-mail from Ian Watson, Planner from the Municipality of the County of Kings, providing an update on the large-scale wind turbines. *(for information only)*
- (b) Automated e-mail from Kings 2050 Updates. *(for information only)*
- (c) E-mail from Statistics Canada forwarding their Community Link newsletter. *(for information only)*
- (d) E-mail from Jim Morton, MLA Kings North providing an update. *(for information only)*
- (e) E-mail from Mark Eastman of Kings Regional Development Agency requesting feedback regarding training for Annapolis Valley Businesses. *(for information only)*
- (f) E-mail from Mark Eastman of Kings Regional Development Agency extending an invitation to help celebrate the impact of Annapolis Valley Co-operatives on August 19th.

BUSINESS ARISING FROM MINUTES:

- (a) **Three way stop sign at intersection of High Street and Jakeson** – no update received.
- (b) **Wall mounted defibrillator for Hall** – Office staff completing an AED Placement Application through the Heart & Stroke Foundation restart a Heart a Life program.
- (c) **Request for 4 way stop sign at the intersection of High Street and Highway 358** – no update received
- (d) **WCB cost for each Fire Fighter** – the office staff to obtain additional information from the insurance company as to what their top up provides and is there any age limits.
- (e) **Water rate study** – Office staff to contact and obtain pricing from the contact information provided by the Village of Lawrencetown for their water rate study.
- (f) **Brush Clean up and road repairs** – Stan reported that he has sent a follow up

correspondence to the Department of Transportation.

- (g) **Sewer rates for undeveloped lots** – Office staff to follow up with Peter Muttart of Muttarts Law Firm, to find out if he has checked into the bylaws.
- (h) **Creating parking lot out of woodland behind School** - Possibility of turning wooded land behind School into a parking lot because parking is needed– Janet Newton will talk to Bob Suffron with respect to county funding

REPORTS:

Janitorial: Brian Tupper reported:

- Things have been slow
- Toilet in Multi-Purpose room is slow again. (*Stan will follow up*).
- Air conditioning has been installed in the Library and Boardroom.
- There is a Wedding in the hall this weekend.
- Brian has arranged coverage for his holidays next week.
- Corkums want to use a few tables for grand opening – Lions Club offered 6 in the Lions den that can be used.

Fire Department: Philip Porter reported:

- Three alarms this week and a couple of Brush fires. One of the alarms was an alarm system with no contacts available to access the home.
- Attended a meeting in Kentville to discuss the KPSC Fire study.
- Kings 2050 wanted to know what the Fire Department envisioned it would look like in the future.
- Did well with their “Pennies for Protection” campaign, came in 5th out of 15.
- 10 thousand gallons of water used this month.

Kings County Councilor: Janet Newton reported:

- The Story walk which is a joint effort between the Municipality and the library Board was successful at the Port Williams Park. There were only two parks chosen for this event, Bridgetown and the Village of Port Williams. Thanked Lewis for the stands he constructed and had placed in the Park for the story and instructions to go on.
- County Planner and Mitch Brison are getting together tomorrow at the Municipality to work on a better communication strategy for the future.
- Has not been able to follow up with Bob Suffron regarding funding to turn the wooded land behind the School into a parking lot primarily because he is currently away from the office.

Water/Sewer/Public Works/Transportation Report: Stanton Hancock reported:

- Water service break at 18 Cooperage lane with repairs done by owner
- Water service break at 985 Centennial Drive with repairs done by Charlie’s backhoe.
- Water service break on Belcher Street
- Water quality report by resident at 1023 High Street. Superintendent of Public works met with the owner to discuss. Probable cause was all new plumbing done in home.
- Well #6 GUDI test to be completed by Hiltz & Seamone Co Ltd within the next three months.
- Hydrants have been flushed through the Village

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- Hydrant #1 still requires repairs
- Street light on High Street has been repaired.
- Followed up with Scott Walsh, head of highway maintenance regarding outstanding items yet to be completed. The Department of Highways will do their best to complete the outstanding items.
- Water - average nitrates for month of June
 - o Well #2 10.5
 - o Well # 1 8.2
 - o Distribution 5
- Question was asked “do we have a way of monitoring what the water levels are in the wells and have the water levels changed?” Stan responded that yes the current monitoring system records the water levels and that the levels do fluctuate however have overall remained consistent.
- Question was asked “who will be conducting the decommissioning on the well that is not currently being used. Stan responded that we have a quote for this work.

Lions Club: Brian Tupper reported:

- Eldon Smith has been taking the Float to several functions.
- They will be providing bar services for a couple of Weddings coming up.

Waterfront Development Committee:

- Would like to request the Commission send a letter to the Department of Transportation asking when construction will begin on the roundabout which the Department of Transportation suggested as a solution to improve traffic patterns in Port Williams for the Waterfront development plans.
- Janet Newton and Kim Cogswell will be meeting with the Municipality of the County of Kings regarding the Wharf tendering process.
- The Committee will be meeting with the stakeholder’s sometime in the fall.

Recreation Committee: Brian Tupper reported:

- Nothing to report

Treasurer’s Report: Geneve Newcombe reported:

- A motion to accept the Village General Operating and Water Utility financial statements for June 2012 as submitted was moved and seconded. **MOTION CARRIED.**
- Completed the first quarter and are on budget thus far.
- Will be moving some of the cost of the Chlorine from water to sewer once Stan can verify the amounts used by each system.
- Discovered at the recent Gas tax meeting that there is not legislation stating that the Village must invest one third on gas tax projects and that this is a County decision which can be flexible. The County is looking at the possibility of having the Village investment changed to ten percent for our water/sewer project capital investment plan for next year gas tax.

NEW BUSINESS:

- No new business to report

OTHER HOUSEKEEPING BUSINESS:

- (a) Need overview map of where all sewer lines and man holes are in the Village. – Office staff to see if Kingstec or Peopleworks has the capability/resources to create the map. Office staff to also obtain a quote from Hiltz and Seamone for the job. It was noted that the County may have received a grant for this type of work, staff to check and see if there is a grant available.
- (b) Fence has been repaired at the Community Centre and cement has been poured for the sign.
- (c) Gardens are in the process of being maintained.
- (d) Hard drive failure in office computer. Datawave will complete the mirrored drives which was the original intent for redundancy at no cost to the Village.
- (e) RCMP Constable Blair MacMurtery would like to present a public consultation session with the Villages endorsement. Commission thinks it is a good idea which would be best presented in the fall where there would be a chance of better attendance.
- (f) The Area Advisory Committee has a meeting scheduled for Monday to look at a request that the County has received for rezoning a property on Main Street.

Upon a motion being made, the meeting was adjourned at 9:10 p.m.

MOTION CARRIED.



Lewis Benedict, Chair



Darlene Robertson, Village Clerk